Chair Carol Siegel called the meeting to order at 8:34 a.m., and a quorum was established. Members, staff and guests present introduced themselves.

**Board Members in Attendance**
- Ayyad, Alia
- Berry-Wahrer, Diane
- Borges, Katie
- Cuevas, Christina
- De La Garza, MariaElena
- Delk, Marshall
- Destout, Elyse
- Duckworth, Yuko
- Elliott, Candice
- Hartmann, Andy
- Hebard, Sean
- Hodges, Mark
- Livingstone, Todd
- Mason, Barbara
- Morse, Rob
- Rodriguez, Francisco
- Roth, Shaz
- Schaller, Glen
- Siegel, Carol
- Vereker, Dustin

**Board Members Absent**
- Root, Bryce
- Suarez, Jose
- Van Valer, Andy

**Staff in Attendance**
- Barr, Belinda – WDB Business Services Manager
- Chevalier, Katy – EBSD Program Manager
- Gazza, Laurel – WDB Administrative Aide
- Gray, Lacie – WDB Sr. Human Services Analyst
- Peterson, Kimberly – EBSD Director
Guests
Grosso, Sunny – Delivering Happiness
Macias, Nohemi – SCCOE Suenos
Mason, Shelby – Goodwill Central Coast
Moskalyk, Andriy - EDD
Moss, Denise - Cabrillo College
Rubio, Sandra – CAB
Annabelle P. GOAL - Cabrillo
Susan R. – CAB
Winter, Amanda – Eckerd Connects
Ullestad, Sharolynn – Eckerd Connects

Subject: II. Public Comment
Discussion: MariaElena De La Garza mentioned that Susan R. from CAB is retiring and introduced Sandra R who would be taking her place.

Subject: III. Approval of September 11, 2018 Meeting Minutes
Discussion: Chair Carol Siegel called for the September 11, 2018 minutes to be approved.
Action: It was moved to approve the September 11, 2018 Meeting Minutes
Status: Motion to Approve: Marshall Delk
Motion Seconded: Rob Morse
Abstentions: MariaElena De La Garza, Glen Schaller
Committee Action: All in favor, minus abstentions, motion passed.

IV. New WDB Board Member Introductions:
Newly appointed Board member Candice Elliott, Principal Consultant of Fortress and Flourish introduced herself and gave a brief background of her business.
Subject: V. Consent Items:

C.1 – Data Dashboard  
C.2 – Workforce Services Provider Report  
C.3 – Hallmarks of Excellence Plan Update  
C.4 – Youth Services Annual Report 2017-18  
C.5 – WIOA Performance Negotiations

Action: It was moved to approve the Consent Agenda

Status:  
Motion to Approve: Christina Cuevas  
Motion Seconded: Andy Hartmann  
Abstentions: None  
Committee Action: All in favor, motion passed.

Subject: VI. Presentation – Sunny Grosso, of Delivering Happiness gave a talk and slide presentation which showcased ways to promote positive workplace culture and better employee attraction and retention.

Subject: VII. Administration items:

A.1 – Strategic Plan Report

Discussion: Director Andy Stone went over the current progress with the Strategic plan and highlighted added projects such as the Action Plan Workgroup progress and the LEAN Initiative.

Action: It was moved to accept the WDB Director’s Strategic Operational Plan Update for PY 18-19

Status:  
Motion to Approve: MariaElena De La Garza  
Motion Seconded: Sean Hebard  
Abstentions: None  
Committee Action: All in favor, motion passed
A.2 – Approval of WIOA Local and Regional Plan Update

Discussion: WDB Director Andy Stone recapped progress of the Local and Regional Plan update, and gave options to accommodate approval deadline, such as moving the next full Board meeting date up or delegating the authority to approve the plan to the Executive committee.

Action: It was moved that the WDB delegate its authority to approve the WIOA Local and Regional Plan updates to the Executive Committee at its March 6, 2019 meeting, with an update to be provided at the March 27, 2019 full Board meeting.

Status:  Motion to Approve: Marshall Delk  
Motion Seconded: Christina Cuevas  
Abstentions: None  
Committee Action: All in favor, motion passed

A.3 – WDB Member Recruitment Update

Discussion: WDB Director Andy Stone stated that two new WDB Board members had recently been appointed by the Board of Supervisors, Candice Elliott, of Fortress and Flourish; and Jorge Suarez, of S. Martinelli and Company. He also mentioned that only two more Board members were needed to be recruited to bring membership up to full requirement, from business sector.

Action: It was moved to accept the WDB Member Recruitment update.

Status:  Motion to Approve: Sean Hebard  
Motion Seconded: Rob Morse  
Abstentions: None  
Committee Action: All in favor, motion passed

Subject: VIII. Committee Reports

No reports given
Meeting adjourned at 10:18 a.m.

Next Meeting: Executive Committee Meeting
Wednesday, March 6, 2019 @ 8:30 a.m.
1000 Emeline Street – Executive Conference Room
Santa Cruz, CA 95060

Workforce Development Board
Wednesday, March 27, 2019 @ 8:30 a.m.
Best Western Seacliff Inn
7500 Old Dominican Ct.
Aptos, CA 95003