The Chair called the meeting to order at 8:30 a.m., and a quorum was established.

Committee Members in Attendance
Delk, Marshall
Destout, Elyse
Morse, Rob
Moss, Denise
Siegel, Carol – Chair
Slack, Ron

Committee Members Absent
None

Staff in Attendance
Chevalier, Katy – WTW Program Manager
Gazza, Laurel – WDB Administrative Aide
Gray, Lacie – WDB Sr. Analyst
Paz-Nethercutt, Sara – WDB Sr. Analyst
Stone, Andy – WDB Director

Guests
Reyes, Karen – Cabrillo College SRSN
Rohlfing, Eileen – Employment Development Department
Winter, Amanda – Career Center Operator

Subject: Public Comment
There was no public comment.
Subject: III. Consent Items:

C.1 – Approval of November 13, 2019 Meeting Minutes
C.2 – Data Dashboard
C.3 – Contractor Activity Reports (thru Q2 PY 19/20)
C.4 – AJCC Hallmarks of Excellence Action Plans
C.5 – Re-contracting PY 20/21 WIOA Services
C.6 – Eligible Training Provider List Appeals Policy

Action: It was moved to approve the Consent Agenda

Status: Motion to Approve: Marshall Delk
Motion Seconded: Rob Morse
Abstentions: Ron Slack
Committee Action: All in favor, minus noted abstention, motion passed.

Subject: IV. Administration Items:

A.1 – Strategic Plan Report Update

WDB Director Andy Stone gave current updates on the status of the goals for Workforce Santa Cruz County, that were outlined in the Strategic Plan Update. Topics included the latest status of the upcoming Business Resource Network; the Incumbent Worker Training Program; the upcoming Cabrillo College Job Fair, on April 8th; and a recap of the Prison 2 Employment Grant (P2E), which was recently approved by the Board of Supervisors.

Action: It was moved to accept the WDB Directors’ Operational Plan update for PY 19-20

Status: Motion to Approve: Elyse Destout
Motion Seconded: Marshall Delk
Abstentions: None
Committee Action: All in favor, motion passed.

A.2 – WIOA Budget PY 2019-20 Modification
Director Andy Stone recapped the latest WIOA Budget modifications in regards the WIOA Dislocated Worker (DW) and Adult programs. He also noted grant funding that the WDB has received: Slingshot 2.0 grant ($5200); Third Sector grant ($25,000); and P2E grant ($126,784), which will go directly to the Santa Cruz County Probation Dept contract that will benefit justice-involved women in the community.

**Action:** It was moved to approve the proposed WIOA budget modifications for PY 2019-2020. (Transfer $350,000 from FY 2018-19 DW to FY 2018-19 Adult). Additionally, it was moved to authorize staff to send a budget modification request to the state to move WIOA DW funds to WIOA Adult services.

**Status:**
- Motion to Approve: Ron Slack
- Motion Seconded: Rob Morse
- Abstentions: None
- Committee Action: All in favor, motion passed.

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**A.3 – WDB Officer Nominations PY 2021-21**

Committee member Ron Slack stated that he will need a slate of candidates and needs to know specifically who was on the committee from last year, and implored the committee to help with nominations for the upcoming year.

**Action:** It was moved to develop a WDB Officer nominating committee and develop a slate of candidates for election at the WDB’s May 27, 2020 meeting.

**Status:**
- Motion to Approve: Ron Slack
- Motion Seconded: Marshall Delk
- Abstentions: None
- Committee Action: All in favor, motion passed.

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**A.4 – WDB Member Recruitment Update**

Director Andy Stone stated that a new labor sector member, Lamont Adams, was just appointed to the WDB by the County Board of Supervisors, in February. A new member orientation will be set up for him before the April 2 WDB meeting. He also mentioned that one business sector vacancy was still needing to be filled. Committee Chair Carol Siegel directed to have an action plan developed, which includes the list of member terms expiring.

**Action:** It was moved to accept the WDB Member Recruitment Update, and to send the Executive Committee a list of the member terms expiring.
Status: Motion to Approve: Rob Morse  
Motion Seconded: Elyse Destout  
Abstentions: None  
Committee Action: All in favor, motion passed.

A.5 – WDB Meeting Planning

Director Andy Stone noted that speaker Kris Latimer, “Engaging Disconnected Youth” was scheduled to speak at the April 2, 2020 full board meeting. “The Future of Agriculture in the Pajaro Valley” was the scheduled topic for the May 27, 2020 meeting.

Action: It was moved to direct that the WDB staff include the items in the April 2, 2020 full board agenda.

Status: Motion to Approve: Elyse Destout  
Motion Seconded: Ron Slack  
Abstentions: None  
Committee Action: All in favor, motion passed.

A.6 – Regional Planning Unit Update

Director Andy Stone stated that the California Employment Development Department (EDD) had issued Draft Directive WSDD-209, providing guidance regarding the review and update of the existing Regional Planning Unit (RPU) boundaries, and presenting the following split of the Coastal RPU:

Preliminary RPU A
- Monterey County Workforce Development Board
- San Benito County Workforce Development Board
- Santa Cruz Workforce Development Board

Preliminary RPU B
- San Luis Obispo County Workforce Development Board
- Santa Barbara County Workforce Development Board

He also noted that many other boards/commissions/follow the Preliminary RPU A guidelines and recommended this alignment.
Action: It was moved to direct staff to provide EDD with comments in support of the division of the Coastal RPU into two separate RPU's.

Status: Motion to Approve: Rob Morse
      Motion Seconded: Ron Slack
      Abstentions: None
      Committee Action: All in favor, motion passed.

VI. Chairperson’s Report

No report given. However, at this time, committee member Ron Slack made an announcement regarding the upcoming April 16th Housing Matters “Soupline” fundraiser, from 5:30 to 8:00 pm at the Cocoanut Grove, in Santa Cruz.

Meeting adjourned at 9:28 a.m.

Next Meeting: Workforce Development Board Meeting
April 2, 2019 @ 8:30 am. **Thursday**
Seacliff Inn, Seacliff Room
7500 Old Dominion Court
Aptos, CA  95003

Executive Committee Meeting
May 6, 2020 @ 8:30 am
Sesnon House, Cabrillo College
6500 Soquel Drive
Aptos, CA  95003