The Chair called the meeting to order at 3:00 p.m., and a quorum was established. Members, staff and guests introduced themselves.

**Committee Members in Attendance**

Berry-Wahrer, Diane – (in for member LeNae Liebetrau)
Cuevas, Christina
Destout, Elyse – Chair
Feldman, Julia – (in for member Fernando Giraldo)
Moss, Denise
Rodriguez, Annabelle

**Committee Members Absent**

DeLaGarza, MariaElena
Gaukel, Mary
Giraldo, Fernando – represented by Probation Dept. Sara Jamison
Liebetrau, LeNae – represented by Diane Berry-Wahrer

**Staff in Attendance**

Chevalier, Katy – WTW Program Manager
Gazza, Laurel – WDB Administrative Aide
Paz-Nethercutt, Sara – WDB Senior Analyst
Stone, Andy – WDB Director

**Guests**

Berube, Matthew – Goodwill Central Coast
Diaz, Sandy – Goodwill Central Coast
Diaz, Brenda – Goodwill Central Coast
Macias, Nohemi – Suenos, SCCOE
Mason, Shelby – Goodwill Central Coast
Munoz, Beatriz – Suenos, SCCOE
Reynolds, Jaime – Goodwill Central Coast
Reyes, Karen – Cabrillo College SRSN
Winter, Amanda – Career Center Operator

**Subject: Public Comment**

There were no public comments.
Subject: Service Providers’ Activity Report

Nohemi Macias, of Santa Cruz County Office of Education (SCCOE) Suenos Program; Shelby Mason, of Goodwill Central Coast; Karen Reyes, of Cabrillo College SRSN; and Amanda Winter, Career Center Operator, each gave current updates as to the statistics and successes of their individual program/location statuses.

Subject: Consent Items:

C.1 Approval of the September 25, 2019 Meeting Minutes
C.2 Career Services Committee Metrics PY 19/20 Q1
C.3 AJCC Hallmarks of Excellence Action Plans
C.4 Re-contracting PY 20/21 WIOA Services

Status: Motion to Approve Consent Items: Christina Cuevas
             Motion Seconded: Denise Moss
             Abstention: Diane Berry-Wahrer, minutes
             Committee Action: All in favor, motion passed, minus noted abstention.

Presentation item:

Sandy Diaz, Workshop Employment Specialist from Goodwill Central Coast, gave a presentation on the coaching workshop she provides to individuals with barriers to employment and soft skills deficiencies. She summarized the curriculum she uses and noted success stories of people gaining skills needed to have a successful job search and enter the employment world.

Subject: Administration Items:

A.1 – Grants and Initiatives

WDB Director Andy Stone recapped the current statuses of the Assembly Bill 1111 (AB1111), Removing Barriers to Employment; The Prison to Employment Grant, which is locked in and will be serving 13 individuals; and the High Road Construction Careers (HRCC) SB 1 Program, which is from gas tax funding.

Action: No action taken, informational item only.
Chairperson’s Report –

No report given, but Chair Elyse Destout mentioned the date of the next Career Services Committee meeting, April 22, 2020.

VIII. Announcements/Information Sharing

Committee member Denise Moss, of Cabrillo College, mentioned their January 13th Cyber Competition partnered with Hacker One; Nohemi Macias of SCCOE noted their upcoming event regarding the unveiling of their strategic plan, to be held on January 21st; and Annabelle Rodriguez, of Cabrillo College, mentioned an application for WIOA II funding.

Meeting adjourned at 3:56 p.m.

Next Meeting: Workforce Development Board Meeting
Thursday, April 2, 2020 @ 8:30 am
Seacliff Room, at Seacliff Inn
7500 Old Dominion Court
Aptos, CA

Career Services Meeting
Wednesday, April 22, 2020 @ 3:00 pm
Sesnon House, Cabrillo College
6500 Soquel Drive, Aptos, CA.