NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.

Chair Carol Siegel called the meeting to order at a 8:31 a.m., when a quorum of 20 members were present. All Board members and guests attended the meeting virtually.

**Board Members in Attendance**
Adams, Lamont
Ayyad, Alia
Berry-Wahrer, Diane
Cuevas, Christina
De La Garza, MariaElena
Delk, Marshall
Destout, Elyse
Duckworth, Yuko
Elliott, Candice
Hebard, Sean
Herrera-Mansir, Carmen
Livingstone, Todd
Mason, Barbara
Miller, Chris
Morse, Rob – Vice Chair
Orona, Elisa
Roth, Shaz
Setzler, Katie
Siegel, Carol – Chair
Vereker, Dustin

**Board Members Absent**
Schaller, Glen
**Staff in Attendance**
Chevalier, Katy – EBSD Program Manager  
Detlefs, Peter – WDB Business Services Manager  
Gazza, Laurel – WDB Administrative Aide  
Gray, Lacie – WDB Sr. Analyst  
Paz-Nethercutt, Sara – WDB Sr. Analyst  
Petersen, Kimberly – EBSD Division Director  
Stone, Andy - WDB Director

**Guests**
Billicich, Nancy  
Daugherty, Jessica – causeImpacts (guest speaker)  
Guthrie, Burr – WASCE  
Denise Moss – Cabrillo College  
Bea Munoz – SCCOE Suenos  
Terri Oropeza – Cabrillo College  
Eileen Rohlfing – EDD

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**Subject: II. Public Comment**
Several board members and guests made announcements regarding upcoming events or projects.

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**Subject: III. Directors’ Report**
WDB Director Andy Stone gave a brief introduction of guest speaker Jessica Daugherty, of causeImpacts. He also noted the current unemployment rate for Santa Cruz County as of October 2020 is 7.1%.

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**Subject: IV. Approval of Consent Agenda**

- **C.1** – Approval of September 16, 2020 Meeting Minutes  
- **C.2** – Data Dashboard  
- **C.3** – AJCC Hallmarks of Excellence Action Plan PY 2020/21, Q1  
- **C.4** – Contractor Activity Reports PY 2019/20 Q4  
- **C.5** – WIOA Performance Negotiations PY 2020-2022  
- **C.6** – WIOA Transitional Jobs Policy

**Action:** It was moved to approve the Consent Agenda.

**Status:** Motion to Approve: Carmen Herrera-Mansir  
Motion Seconded: Diane Berry-Wahrer  
Abstentions: None
Committee Action: All in favor, motion passed.

V. Presentation:

Jessica Daugherty, Principal at causeIMPACTS, gave a presentation on Building and Maintaining an Effective Board, and interacted with WDB members on topics such as Board Performance, Engagement, and Expectations.

Subject: VI. Administration items:

A.1 WDB Staff Updates

WDB staff Sara Paz-Nethercutt, Peter Detlefs and Katy Chevalier gave current report outs on WIOA Career Services, Business Services, and CalWORKS Employment Services projects and statuses, respectively.

Action: None, informational item only

A.2 Strategic Plan Report Update

WDB Director Andy Stone recapped the latest status of accomplishments for the three main Strategic Plan goals for Workforce Santa Cruz County……and Chair Carol Siegel approached the Board with an idea of creating a workgroup for Racial Equity goals and invited Board members to form the workgroup and come up with ideas.

Action: It was moved to accept the WDB Directors’ Operational Plan Update for PY 2020-21

Status: Motion to Approve: Lamont Adams
Motion Seconded: Sean Hebard
Abstentions: None
Committee Action: All in favor, motion passed as amended.

Chairperson’s Report: WDB Chair Carol Siegel thanked everyone on the WDB board and staff for their participation and contributions and thanked the meeting guests for attending. Rob Morse also mentioned his attendance at the Regional Workforce Development Board meeting.

Meeting adjourned at 10:35 a.m.

Next Meeting: Executive Committee Meeting
Wednesday, March 3, 2021 @ 8:30 a.m.
Location - TBD
Workforce Development Board
Thursday, April 1, 2021 @ 8:30 a.m.
Location – TBD