NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.

The Chair called the meeting to order at 3:00 p.m., and a quorum was virtually established. Members, staff and guests introduced themselves.

**Committee Members in Attendance**
Burr Guthrie  
LeNae Liebetrau  
Malina Long  
Denise Moss – Vice Chair

**Committee Members Absent**
Christina Cuevas  
Elyse Destout - Chair  
Fernando Giraldo  
MariaElena De La Garza  
Henry Michel  
Annabelle Rodriguez

**Staff in Attendance**
Brenda Diaz-Rivas – ETS, EBSD  
Laurel Gazza – WDB Administrative Aide  
Brett Norris – ETS, EBSD  
Sara Paz-Nethercutt – WDB Senior Analyst  
Andy Stone – WDB Director

**Guests**
Yuko Duckworth - EDD  
Shelby Mason – Goodwill Central Coast  
Bea Munoz – SCCOE Suenos  
Amanda Winter – Career Center Operator

**Subject: Public Comment**

There were no public comments.
Subject: Service Providers’ Activity Report

SCCOE Suenos representative Bea Munoz and Goodwill Central Coast' Shelby Mason, gave report outs on current enrollment and completion statistics from their respective programs. Career Center Operator Amanda Winter and Shelby Mason also talked about the new Qless queue system at the Career Center and how it works. No one present from Cabrillo College to report.

Subject: Consent Items:

C.1 Approval of the July 29, 2020 Meeting Minutes
C.2 Contractor Activity Reports (thru Q4 PY 19/20)
C.3 WIOA Co-Enrollment Policy

Action: It was noted that the July 29, 2020 meeting minutes had a wording correction in the name of the business Malina Long represents: it was listed as “Your Business is our Pleasure” but the correct name is “Your Future is our Business”. It was also noted that names were missing from the committee member roster. It was motioned to approv the consent agenda with the correction to the minutes and correction to the roster on future agendas.

Status: Motion to Approve Consent Items: LeNae Leibetrau
Motion Seconded: Burr Guthrie
Abstention: None
Committee Action: All in favor, motion passed as noted.

Presentation item:

WIOA/CalWORKs Employment Services Co-enrollment: Brett Norris and Brenda Diaz-Rivas, Employment and Training Specialists for Santa Cruz County Employment Benefit Services Division (EBSD) explained how the current co-enrollment between WIOA and CalWORKs works, and outlined the crossovers between the two programs. WDB Director Andy Stone thanked the WTW/WIOA workgroup for their efforts in guiding the merger of the two groups and in the co-enrollment process.

Subject: Administration Items:

A.1 – Staff Disaster Response

WDB Director Andy Stone and WDB Senior Analyst Sara Paz-Nethercutt gave report outs on the current response to the fire and COVID disasters in Santa Cruz County, including the response from WIOA Career Services and CalWORKs Employment Services.
Action: No action taken, informational item only.

Chairperson’s Report – None given

VII. Announcements/Information Sharing

WDB Director Andy Stone welcomed new Committee members Henry Michel, and Burr Guthrie. Committee member LeNae Leibetrau mentioned the upcoming October 22\textsuperscript{nd} D.O.R. virtual job fair.

Meeting adjourned at 4:08 p.m.

Next Meeting:

Workforce Development Board Meeting  
Wednesday, December 9, 2020  
Watsonville Career Center, 18 W. Beach Street, Watsonville  
**Virtual Attendance Encouraged**

Career Services Meeting  
Wednesday, January 13, 2021  
Watsonville Career Center, 18 W. Beach Street, Watsonville  
**Virtual Attendance Encouraged**