NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.

Chair Carol Siegel called the meeting to order at 8:32 a.m., when a quorum of 17 members were present. All Board members, staff and guests attended the meeting virtually.

**Board Members in Attendance**
Adams, Lamont  
Ayyad, Alia  
Cuevas, Christina  
De La Garza, MariaElena  
Delk, Marshall  
Destout, Elyse  
Dodge, Daniel  
Duckworth, Yuko  
Elliott, Candice  
Holmquist-Gomez, Laura  
Livingstone, Todd  
Mason, Barbara  
Morse, Rob – Vice Chair  
Orona, Elisa  
Setzler, Katie  
Siegel, Carol – Chair  
Vereker, Dustin

**Board Members Absent**
Berry-Wahrer, Diane  
Hebard, Sean  
Herrera-Mansir, Carmen  
Miller, Chris  
Roth, Shaz  
Schaller, Glen
**Staff in Attendance**

Chevalier, Katy – EBSD Program Manager  
Detlefs, Peter – WDB Business Services Manager  
Gazza, Laurel – WDB Administrative Aide  
Gray, Lacie – WDB Sr. Analyst  
Montes, Josie – CWES Associate Analyst  
Paz-Nethercutt, Sara – WDB Sr. Analyst  
Spickler, Adam – CCU Analyst  
Stone, Andy - WDB Director  
Villalobos, Marcy – WDB Office Support

**Guests**

Aldrich, Joyce  
Cortes, Claudia  
Dubin, Victor – County of Santa Cruz, Human Services Department  
Estrada, Vivian - EDD  
Frasca, Lizbeth – Goodwill Central Coast  
Mason, Shelby – Goodwill Central Coast  
Munoz, Bea  
Nagamine, Janet  
Roman, Beatriz – Goodwill Central Coast  
Stafford, Sven – Santa Cruz County, CAO  
Staley-Raator, Desha  
Thompson, Valerie  
Valdez, Karina – Goodwill Central Coast  
Williams, Josh – BW Research  
Winter, Amanda

---

**Subject: II. Public Comment**

There was no public comment, however WDB Chair Carol Siegel asked guests to introduce themselves. Board members Yuko Duckworth announced that EDD is taking in person appointments and MariaElena De La Garza with the Community Action Board shared with the board that May is Community Action Month.

---

**Subject: III. Directors’ Report**

WDB Director Andy Stone addressed the comings and goings of the WDB Board and staff for 2021. He mentioned that Carol Siegel would no longer be Chair for the WDB, but would still remain on the board.

---

**Subject: IV. Approval of Consent Agenda**

C.1 – Approval of April 1, 2021 Meeting Minutes  
C.2 – Data Dashboard
C.3 – Contractor Activity Reports PY 2020/21 Q2  
C.4 – AJCC Hallmarks of Excellence Action Plans PY 2020/21 Q3  
C.5 – WIOA Program Services Procurement PY 21-2025 timeline  
C.6 – Local WIOA Monitoring Draft Reports, CCOPs, SBDC, GCC  
C.7 – Proposed WDB Meeting Calendar PY 21/22  
C.8 – WIOA Local Policy revisions  
C.9 – AJCC Certification Baseline/Indicators  

**Action:** It was moved to approve the Consent Agenda.  

**Status:**  
Motion to Approve: Marshall Delk  
Motion Seconded: Rob Morse  
Abstentions: None  
Committee Action: All in favor, motion passed.  

---  

**V. Presentation:**  

Josh Williams from BW Research Partnership gave a presentation on the current state of the workforce in Santa Cruz County.  

---  

**Subject:** VI. Discussion items:  

**D.1 WDB Staff Updates**  

WDB Sr. Analyst Sara Paz-Nethercutt reported on WIOA Career Services and provided details on the WIOA-CWES Co-enrollment Staff Training Event which trained over 50 County and contractor staff. Business Services Manager Peter Detlefs gave an update on Business Services including the progress of the Career Services Webpage which he anticipates will be completed by the end of the year. EBSD Program Manager Katy Chevalier informed the Full Board on the Triple P online workshops that are available to CalWORKs program participants. WDB Sr. Analyst Lacie Gray gave an overview of Regional Projects and Grants.  

**Action:** None, informational item only  

---  

**D.2 Strategic Plan Report Update**  

WDB Director Andy Stone gave the latest updates on the three main Strategic Plan goals for Workforce Santa Cruz County.  

**Action:** It was moved to accept the WDB Directors’ Operational Plan Update for PY 2020-21  

**Status:**  
Motion to Approve: Rob Morse
D.3 WDB Officer Nominations PY 2021-22

WDB Director Andy Stone presented to the Full Board the list of proposed Officer candidates for PY 2021-22 which had been reviewed and approved at the May 5, 2021 Executive Committee meeting.

Action: It was moved to approve the proposed slate of 2021-22 officer candidates: Carol Siegel, Denise Moss, Dustin Vereker, Elyse Destout, Marshall Delk, and Rob Morse.

Status: Motion to Approve: Daniel Dodge
Motion Seconded: Christina Cuevas
Abstentions: None
Committee Action: All in favor, motion passed.

D.4 WDB Member Recruitment Update

WDB Director Andy Stone recapped all of the WDB board member additions and mentioned that there was still a BOS or designee position open.

Action: It was moved to accept the WDB Member Recruitment update.

Status: Motion to Approve: Rob Morse
Motion Seconded: Alia Ayyad
Abstentions: None
Committee Action: All in favor, motion passed.

D.5 Business Resources Network Updated

WDB Business Services Manager Peter Detlefs briefly updated the Full Board on the status of Business Resource Network (BRN) and reviewed the three approaches to the development of the BRN. On April 7, 2020 Business Services /CEDS Committee approved pursuing the development of a BRN, to serve as the Advisory Board, agreed to dedicate staff and resources to complete the agreed upon approach, and committed to the ongoing update and management of the program.

Action: It was moved to approve the update of the Business Resource Network.
D.6 County Operational Plan Update

Sven Stafford from County of Santa Cruz County Administrative Office (CAO) gave a presentation on the County Operational Plan Update.

Action: None, informational item only

Chairperson’s Report: WDB Chair Carol Siegel thanked everyone and that she has appreciated her time as WDB Chair.

Meeting adjourned at 10:27 a.m.

Next Meeting: Executive Committee Meeting – Special Meeting
Friday, June 25, 2021 @ 8:30 a.m.
**Virtual**

Career Services Committee
Wednesday, July 28th, 2021 @ 3:00 p.m.
**Virtual**