



**Workforce Development Board  
Career Services Committee  
Wednesday, January 19, 2022 3:00 p.m.**

18 W. Beach Street  
Watsonville, CA 95076  
(831) 763-8900  
[www.santacruzwb.com](http://www.santacruzwb.com)

**NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.**

**The Chair called the meeting to order at 3:25 p.m., and a quorum was established. All participants attended virtually.**

**Committee Members in Attendance**

Elyse Destout – Chair  
Christina Cuevas  
Denise Moss – Vice Chair  
Annabelle Rodriguez

**Committee Members Absent**

Alia Ayyad  
Fernando Giraldo  
LaNae Liebetrau

**Staff in Attendance**

Lacie Gray – WDB Sr. Analyst  
Elizabeth Gutierrez – WDB Admin Aide  
Josie Montes - CWES Associate Analyst  
Sara Paz-Nethercutt – WDB Sr. Analyst  
Andy Stone – WDB Director  
Katy Chevalier – Program Manager  
Adam Spickler – CCU Analyst  
Marcy Villalobos – WDB Office Support

**Guests**

Yvette Brooks  
David Brown  
Sara Castillo  
Claudia Cortes  
Julie Edwards  
Amy Lehman-Sexton  
Genevieve Lucas  
Sarai Zayas-Alavez

**Career Services Committee MEMBERS:**

Elyse Destout, Chair  
Photography by Elyse Destout  
  
Denise Moss, Vice Chair  
Cabrillo College  
  
Alia Ayyad  
Center for Employment Training  
  
Christina Cuevas  
Cabrillo College  
  
Fernando Giraldo  
Santa Cruz County Probation Department  
  
LaNae Liebetrau,  
Department of Rehabilitation  
  
Annabelle Rodriguez  
GOAL/Cabrillo College

**DIRECTOR:**  
Andy Stone

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**Subject: Public Comment**

None

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**Subject: Chairperson's Report**

None

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**Subject: Action Items:**

**Item 1 – Findings Authorizing Teleconference Meetings**

**Action:** It was moved to adopt findings pursuant to Assembly Bill 361 authorizing teleconference meetings as a result of the continuing COVID-19 pandemic State of Emergency and Health Officer recommendation for social distancing.

**Status:** Motion to Approve: Christina Cuevas  
Motion Seconded: Annabelle Rodriguez  
Abstentions: None

Committee Action All in favor, motion passed

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**Item 2 – Approval of the September 22, 2021 Meeting Minutes**

**Action:** It was moved to approve the September 22,2021 Career Services Committee meeting minutes.

**Status:** Motion to Approve: Christina Cuevas  
Motion Seconded: Annabelle Rodriguez  
Abstentions: None

Committee Action All in favor, motion passed

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**Item 3 – WIOA Re-contracting – Cabrillo Student Resource & Support Network PY 22/23**

**Action:** The item was presented to the committee but a motion was not made due to member abstentions.

**Status:** Motion to Approve: None  
Motion Seconded: None  
Abstentions: Annabelle Rodriguez, Christina Cuevas

Committee Action No action taken

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**Subject: Report Items:**

#### **Item 4 – WDB Staff Updates**

WDB staff gave the latest updates on WIOA Career Services and Regional Projects/Grants. WDB Sr. Analyst Sara-Paz-Nethercutt informed the committee on the recruitment status for the FIRE project; shared that the annual local contractor monitoring of the five WIOA contracts are underway; and noted that the WDB is preparing the Board of Supervisors Annual Report which captures the hi-lights and accomplishments for 2019/2020. WDB Sr. Analyst Lacie Gray reported on current enrollment data for the Prison to Employment Grant and the SB1 Pre-apprenticeship Training Grant.

**Action:** No action taken, informational item only.

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#### **Item 5 – WIOA Procurement Results/PY 22/23 Award Recommendations**

WDB Sr. Analyst Sara Paz-Nethercutt noted that WDB Full Board, at its December 8, 2022, accepted the award recommendations.

**Action:** No action taken, informational item only.

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#### **Item 6 – WIOA Contracted Service Provider Activity Reports**

Report outs were given by Goodwill Central Coast, Santa Cruz County Office of Education – Suenos program and Cabrillo College – Student Resource and Support Network (SRSN). Contractors shared year-to-date outcomes, challenges, and success stories.

**Action:** No action taken, informational item only.

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#### **Item 7 – CalWORKs Contracted Service Provider Activity Reports**

Reports were shared for Goodwill Central Coast, Community Action Board, and Cabrillo College – Student Resource and Support Network (SRSN).

**Action:** No action taken, informational item only.

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**Subject: Information Items:**

#### **Item 8 – Presentation by Downtown Streets Team**

Genevieve Lucas-Conwell, Senior Project Manager for Downtown Streets Team gave a presentation about the organization and its work in Santa Cruz County.

**Action:** No action taken, informational item only.

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## **Item 9 – AJCC Certification Indicator Assessments**

WDB Sr. Analyst Sara Paz-Nethercutt shared that the Continuous Improvement (CI) Plan, formerly Hallmarks of Excellence, was approved at the December 8, 2021 WDB Full Board meeting and the progress of the plan will be given to the committee on a quarterly basis.

**Action:** No action taken, informational item only.

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### **Subject: Committee Member Announcements:**

There were no committee member announcements.

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**Meeting adjourned at 3:51 p.m.**

**Next Meeting: Workforce Development Board – Career Services Committee  
Wednesday, April 20, 2022 @ 3:00 pm  
\*\*Virtual Attendance via Microsoft Teams\*\***