NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.

The Vice-Chair, Denise Moss called the meeting to order at 3:00 p.m., and a quorum was virtually established. Members, staff and guests introduced themselves.

Committee Members in Attendance
Christina Cuevas
Fernando Giraldo
Burr Guthrie
LeNae Liebetrau
Malina Long
Denise Moss – Vice Chair

Committee Members Absent
Elyse Destout - Chair
MariaElena De La Garza
Henry Michel
Annabelle Rodriguez

Staff in Attendance
David Beardsley – HSD Senior Analyst
Katy Chevalier – EBSD Program Manager
Peter Detlefs – WDB Business Services Manager
Laurel Gazza – WDB Administrative Aide
Lacie Gray – WDB Senior Analyst
Sara Paz-Nethercutt – WDB Senior Analyst
Andy Stone – WDB Director

Guests
Alia Ayyad
Will Basler
Julie Edwards
Candice Elliott
Shelby Mason
Bea Munoz
Amanda Winter

Subject: Public Comment
There were no public comments.

Subject: Service Providers' Activity Report

Representatives from COE-Suenos, Goodwill Central Coast and the Watsonville Career Center gave current updates on their respective programs/locations, including enrollment/completion statistics, referral form tracker. Cabrillo College did not have a representative present.

Subject: Consent Items:

C.1 Approval of the September 23, 2020 Meeting Minutes
C.2 Contractor Activity Reports (thru Q1 PY 20/21)
C.3 WIOA Transitional Jobs Policy
C.4 AJCC Hallmarks of Excellence Action Plans
C.5 Re-contracting PY 21/22 WIOA Services

Action: It was moved to approve the Consent Agenda.

Status: Motion to Approve Consent Items: LeNae Leibetrau
Motion Seconded: Christina Cuevas
Abstention: None
Committee Action: All in favor, motion passed

Presentation item:

Will Basler, Lead Employment Specialist with Leaders in Community Alternatives, gave a presentation on their company's case management duties/enrollments/outcome expectations for the Prison2Employment (P2E) program, and explained that the program is targeting justice involved women.

Subject: Administration Items:

A.1 – WDB Staff Updates

WDB Director Andy Stone and staff gave updates on current duties involving program/contract monitoring, WIOA Youth Local Re-design, WIOA Local Transitional Jobs Policy, and Career Services website update. CalWORKS Employment Services also gave update on current status of how COVID has impacted services and enrollment.

Action: No action taken, informational item only.
Subject: Administration Items:

A.2 – WIOA Contract Amendment GCC

WDB Director Andy Stone and staff went over proposed PY 20-21 contract amendment recommendations.

**Action:** It was moved to accept the PY 20/21 contract amendment recommendations and direct staff to move forward with the required actions upon receipt of approvals.

**Status:**
- Motion to Approve: LeNae Leibetrau
- Motion Seconded: Malina Long
- Abstention: None
- Committee Action: All in favor, motion passed

**Chairperson’s Report** – None given, Chair-Person Elyse Destout was absent and Vice-Chair Denise Moss did not have a report.

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**VII. Announcements/Information Sharing**

WDB member Alia Ayyad stated that her organization, Center for Employment Training, was continuing to help the public with EDD unemployment claims. Vice-Chair Denise Moss mentioned the upcoming IT Institute at Cabrillo College and Burr Guthrie from Watsonville-Aptos-Santa Cruz Adult Education mentioned their new cosmetology program.

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Meeting adjourned at 4:06 p.m.

**Next Meeting:**

- Workforce Development Board Meeting
  Thursday, April 1, 2021
  TBD

- Career Services Meeting
  Wednesday, April 21, 2021
  TBD