The Chair called the meeting to order at 3:05 p.m., and a quorum was established.

**Committee Members in Attendance**
Burks-Herrmann, Brenda  
Cuevas, Christina
Dammann, Mark
De La Garza, MariaElena
Destout, Elyse – Chair
Howes, James

**Committee Members Absent**
Giraldo, Fernando
Gutierrez, Hipolito
Hartmann, Andy – (Alt) Youth Vice Chair
Ortiz, Nancy

**Staff in Attendance**
Hinojosa, Teresita – WDB Sr. Human Services Analyst
Stone, Andy – WDB Director
Zeller, Brenda – WDB Administrative Coordinator

**Guests**
Hull, Ryan – John Muir Charter School
Liebetrau, LeNae – DOR
Paynter, Michael – SCCOE–Sueños
Robey, Sarah – CASA

**Subject: Call to Order/Welcome**

**Discussion:** Chair Elyse Destout called the meeting to order and welcomed members, staff, and guests.

**Subject: Approval of Agenda**

**Discussion:** Chair Elyse Destout made a change to the agenda, moving the Presentation after Public Comment.

**Action:** It was moved to approve the September 28, 2016 Agenda with noted change.

**Status:** Motion to Approve: Christina Cuevas
Subject: Public Comment

There was no public comment.

Subject: Presentation

Sarah Robey, Advocate Supervisor with Court Appointed Special Advocates (CASA) gave a short presentation on CASA services and programs. A representative from the Sueños Agriculture Academy presented an overview of the program.

Subject: Approval of December 9, 2015 Meeting Minutes

Discussion: Chair Elyse Destout called for the December 9, 2015 minutes to be approved.

Action: It was moved to approve the December 9, 2015 Meeting Minutes.

Status: Motion to Approve: Brenda Burks-Herrmann
Motion Seconded: Christina Cuevas
Abstentions: None
Committee Action: All in favor, motion passed.

Subject: V. Consent Items:

C.1 – Youth Services Financial, Performance and Participant Report for 4th Quarter FY 2015-16

Action: It was moved to accept the Consent Agenda item C.1 Financial & Performance Data – 4th Quarter for PY 2015-16.

Status: Motion to Approve: Christina Cuevas
Motion Seconded: Brenda Burks-Herrmann
Abstentions: None
Committee Action: All in favor, motion passed.

Subject: VI. Administration Items:

A.1 – Youth Services Contract Update for PY 2016-17 (Action)

WDB Director Andy Stone gave a brief update on the Youth Services contract for PY 2016-17, including an overview of how the Santa Cruz County Office of Education Sueños Program would use increased funds to
expand services to address the new WIOA requirements to serve 75% Out-of-School Youth.

**Action:** It was moved to accept the staff update on WIOA Youth Services Program budget for PY 2016-17.

**Status:**
- Motion to Approve: Mark Dammann
- Motion Seconded: Brenda Burks-Herrmann
- Abstentions: MariaElena De La Garza, James Howes
- Committee Action: All in favor, minus noted abstentions, motion passed.

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### A.2 – Youth Services Annual Report PY 2015-16 (Action)

Sueños Project Coordinator Nohemi Macias presented the Youth Services Annual Report for PY 2015-16.

**Action:** It was moved to accept the WIOA Youth Services Annual Report for PY 2015-16.

**Status:**
- Motion to Approve: Brenda Burks-Herrmann
- Motion Seconded: Christina Cuevas
- Abstentions: None
- Committee Action: All in favor, motion passed.

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### A.3 – Work4Youth Update for PY 2015-16 and PY 2016-17

Santa Cruz County Office of Education Sueños Program Manager Michael Paynter presented an update of on-going activities of the Youth Council’s strategic plan goal to continue the Work4Youth employment program.

**Action:** It was moved to accept the Work4Youth report.

**Status:**
- Motion to Approve: MariaElena De La Garza
- Motion Seconded: Brenda Burks-Herrmann
- Abstentions: Elyse Destout
- Committee Action: All in favor, minus noted abstention, motion passed.

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### VIII. Chairperson’s Report

Youth Council Chair Elyse Destout thanked committee members and staff for attending and stated that she would like to arrange meetings to decide next steps for the Work4Youth program.

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### IX. Announcements/Information Sharing

WDB Director Andy Stone introduced LeNae Liebtrau, Senior Vocational Rehabilitation Counselor with the California Department of Rehabilitation as
a prospective Youth Council member. He then asked for feedback regarding the addition of oversight of the Adult and Dislocated Workers programs to the Youth Council. Youth Council members asked that a proposal including the scope of the new responsibilities be presented at the following Youth Council meeting.

Michael Paynter presented information on the National Alliance on Mental Illness (NAMI) Basics Education Program for parents and other family caregivers of youth with emotional and behavioral difficulties.

Brenda Burks-Herrmann announced that the California Conservation Corps (CCC) is currently recruiting and would be holding a “Roofbreaking Celebration” to begin construction on the National Guard Armory in Watsonville to be used as the new CCC headquarters.

Ryan Hall gave an overview of the John Muir Charter School and what it does to help CCC students be successful and obtain high school diplomas or GEDs.

Meeting adjourned at 4:35 p.m.

Next Meeting: Wednesday, December 14, 2016 @ 3:00 p.m.
Community Foundation Santa Cruz County
7807 Soquel Drive
Aptos, CA 95003