Workforce Development Board-Business Services/CEDS Committee
Wednesday, October 5, 2022 @ 3:00 p.m.

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Meeting ID: 272 832 856 675
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Phone Conference ID: 724 769 664#

Call to Order/Welcome
Non-agenda public comment
Chairperson’s Report
Action Items (vote required):
1. Findings Authorizing Teleconference Meetings ................................................................. 2-4
2. Approval of Minutes: April 13, 2022 ............................................................................. 5-8
Report Items (no vote required):
3. WDB Staff Updates ........................................................................................................... 9

Information Items (no vote required):
4. CEDS 5-Year Plan / Committee Member/Jurisdictional Roundtable ....................... 10-12

Committee Member Announcements
Adjournment
Next Meeting: Workforce Development Board-Business Services/CEDS Committee
February 8, 2023 @ 3:00pm

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefit of the services, programs, or activities. This meeting is located in an accessible facility. If you are a person with a disability and require special assistance in order to participate in the meeting, please call (831) 763-8900 (TDD/TTY- 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those affected, please attend the meeting smoke and scent free.
Action Item 1: Findings Authorizing Teleconference Meetings

(Action required)

Recommendation
Adopt findings pursuant to Assembly Bill 361 authorizing teleconference meetings as a result of the continuing COVID-19 pandemic state of emergency and Health Officer recommendation for social distancing.

Background
New State law adopted by the Legislature and signed by Governor Newsom (AB 361) allows local agencies to continue to meet by teleconference and internet platform as long as a state of emergency exists and local or state authorities have recommended social distancing measures. In a related provision, the legislative body, by a majority vote, can take action to meet via teleconference in order to avoid meeting in person and therefore reduce imminent risks to the health and safety of members of the public. If a legislative body continues to meet via teleconference, it must take action to renew this declaration every 30 days.

Suggested motion
I move to adopt findings pursuant to Assembly Bill 361 authorizing teleconference meetings as a result of the continuing COVID-19 pandemic State of Emergency and Health Officer recommendation for social distancing.
SANTA CRUZ COUNTY WORKFORCE DEVELOPMENT BOARD-BUSINESS SERVICES/CEDS COMMITTEE’S FINDINGS PURSUANT TO ASSEMBLY BILL 361 AUTHORIZING TELECONFERENCE MEETINGS AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY AND HEALTH OFFICER RECOMMENDATION FOR SOCIAL DISTANCING

WHEREAS, the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee is a legislative body under the Brown Act as defined under Cal. Gov. Code section 54952(b) and Santa Cruz County Code Section 2.38.110; and

WHEREAS, on September 16, 2021, Governor Newsom signed Assembly Bill 361 (“AB 361”), urgency legislation effective immediately, that amended Government Code section 54953 to permit legislative bodies subject to the Brown Act to continue to meet under modified teleconferencing rules provided that they comply with specific requirements set forth in the statute; and,

WHEREAS, pursuant to AB 361 and Cal. Gov. Code section 54953(e)(1)(A), a legislative body may meet under the modified teleconferencing rules during a proclaimed state of emergency, and where local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic, and which remains in effect; and

WHEREAS, on September 30, 2021, Santa Cruz County Public Health Officer Dr. Gail Newel strongly recommended that legislative bodies in Santa Cruz County continue to engage in physical/social distancing by meeting via teleconference as allowed by AB 361 and confirmed that she will regularly review and reconsider this recommendation and notify the public when it is no longer recommended; and

WHEREAS, pursuant to AB 361 and Cal. Gov. Code section 54953(e)(3), within 30 days of the date the legislative body first holding a teleconferenced meeting under the modified rules, and every 30 days thereafter, a legislative body can continue to hold such teleconference meetings provided it has reconsidered the circumstances of the state of emergency and determined either that the state of emergency continues to directly impact the ability of the members to meet safely in person or that local officials continue to recommend measures to promote social distancing; and

WHEREAS, on October 5, 2022, the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee held a subsequent teleconference meeting under AB 361; and
WHEREAS, the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee has reconsidered the circumstances of the current state of emergency and finds that the COVID-19 pandemic continues to directly impact the ability of members of the public to participate safely in person and further finds that the Santa Cruz County Public Health Officer continues to recommend measures to promote social distancing; and

WHEREAS, in the interest of public health and safety, and due to the emergency caused by the spread of COVID-19, the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee deems it necessary to utilize the modified teleconferencing rules set forth in AB 361;

NOW, THEREFORE, the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee makes the following findings by a majority vote:

Section 1. The foregoing recitals are true and correct, and adopted as findings of the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee.

Section 2. Effective immediately, and for the next 30 days, the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee will meet via teleconference as authorized under AB 361 and Government Code section 54953(e)(3).

Section 3. No later than thirty (30) days from making today’s findings, or at the next scheduled meeting, the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee will reconsider the circumstances of the COVID-19 state of emergency and, if necessary, adopt subsequent findings to continue holding teleconference meetings in accordance with Government Code section 54953(e)(3).

PASSED AND ADOPTED by the Santa Cruz County Workforce Development Board-Business Services/CEDS Committee in Santa Cruz, State of California, this ___5___ day of ___October___, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

________________________________
Chair, Santa Cruz County Workforce Development Board-
Business Services/CEDS Committee

ATTEST:________________________
Department Staff

Approved as to Form:

________________________________
Office of the County Counsel
Action Item 2: Approval of Meeting Minutes

(Action required)

**Recommendation**
Approve the April 13, 2022 Business Services/CEDS Committee meeting minutes as attached.

**Suggested motion**
I move to approve the April 13, 2022 Business Services/CEDS Committee meeting minutes.
NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice.

MINUTES

Chair Marshall Delk called the meeting to order at 3:03 pm, and a quorum was established through virtual attendance.

Committee Members in Attendance
Delk, Marshall - Chair
Elliott, Candice
Ham, Emily
Herlihy, Katie
Lipscomb, Bonnie (sent Rebecca Unitt)
Vereker, Dustin – Vice Chair

Committee Members Absent
Benson, Elissa
Beyer, Casey
LaGoe, Mali
Vides, Tamara

Staff in Attendance
Detlefs, Peter – WDB Business Services Manager
Gutierrez, Elizabeth – WDB Administrative Aide
Stone, Andy – WDB Director
Villalobos, Marcy – WDB Office Assistant

Guests
Chance, Eli
Napoli, Brandon
Winter, Amanda

Subject: Public Comment

There was no public comment.
Subject: Chairperson’s Report

None.

Subject: Action Items:

**Item 1 – Findings Authorizing Teleconference Meetings**

**Action:** It was moved to adopt findings pursuant to Assembly Bill 361 authorizing teleconference meetings as a result of the continuing COVID-19 pandemic State of Emergency and Health Officer recommendation for social distancing.

**Status:**
- Motion to Approve Action Item: Rebecca Unitt
- Motion Seconded: Dustin Vereker
- Abstention: None
- Committee Action: All in favor, motion passed

**Item 2 - Approval of the February 9, 2022 Meeting Minutes**

**Action:** It was moved to approve the February 9, 2022 Business Services/CEDS Committee meeting minutes.

**Status:**
- Motion to Approve Action Item: Dustin Vereker
- Motion Seconded: Rebecca Unitt
- Abstention: None
- Committee Action: All in favor, motion passed

Subject: Report Items:

**Item 3 – WDB Staff Updates**

WDB Director, Andy Stone spoke briefly about the free pre-apprenticeship program in the construction industry offered through Workforce Santa Cruz County in partnership with Watsonville/Aptos/Santa Cruz Adult Education, starting on April 25, 2022. WDB Business Services Manager, Peter Detlefs, shared information on the results from the Business Services Survey that went out in January, the next survey is scheduled to go out in July. He also reported on improvements webpage updates including the addition of a Business Services page listing the available programs; the progress of the Health Improvement Partnership; and the status of the 2022 State of the Workforce report which is on target to share at the May 25, 2022 Full Board meeting.

**Action:** No action taken, informational item only.
Item 2 Attachment

Subject: Information Items:

Item 4 – Behind Every Employer Update

WDB Business Services Manager, Peter Detlefs provided a brief update to the committee on the Behind Every Employer Santa Cruz County platform. As of March 28, 2022 a total of 13 leads have been generated. WDB Director, Andy Stone asked committee members to share any feedback or suggestions for improvements on the website.

Action: No action taken, informational item only.

Item 5 – Comprehensive Economic Development Strategy 5-Year Plan/Committee Member Jurisdictional Roundtable

WDB Business Services Manager, Peter Detlefs asked that the committee members report out on any updates that align with Goal 1: *Strengthen Regional Talent Pipelines and Talent Retention* of the strategic plan. Members of the committee took turns and reported on latest developments including information regarding the upcoming Santa Cruz County Small Business Summit; City of Capitola’s ordinance to support outdoor dining; and the City of Santa Cruz working with Get Virtual, a UCSC program that helps businesses improve their e-commerce and online presence.

Action: No action taken, informational item only.

Subject: Committee Member Announcements:

None

Meeting adjourned at 3:54 p.m.

Next Meeting: Business Services/CEDS Committee Meeting TBD
Report Item 3: Workforce Development Board Staff Updates
(No vote required) – Andy Stone

1. Business Services Manager Recruitment
2. Health Improvement Partnership Update
3. Behind Every Employer Campaign
Information Item 4: Comprehensive Economic Development Strategy 5-Year Plan/Committee Member-Jurisdictional Roundtable

(No vote required) – Andy Stone

Background:

The Strategic Action Plan section outlines four goals and associated objectives for each. The Evaluation Framework Indicators and Performance Measures section further identifies the regional partners associated with the objectives and metrics for evaluating success. The Attachment provides a summary for reference.

Update: This item focuses on Goal 2: Enhance Economic Diversity and Resilience. The discussion focus will be on partner activities currently underway, future activities planned, and identifying other opportunities. Committee members will also provide a report out on their respective jurisdiction or industry sector. Topics such as the latest developments in their industry, emerging issues or trends can be presented.

Partners:
- City of Capitola
- City of Santa Cruz
- City of Scotts Valley
- City of Watsonville
- Santa Cruz Chamber
- Business representatives
## GOAL 1: STRENGTHEN REGIONAL TALENT PIPELINES AND TALENT RETENTION

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Regional Partners</th>
<th>Metrics</th>
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</thead>
<tbody>
<tr>
<td><strong>1a:</strong> Develop and strengthen partnerships between educational institutions and regional employers.</td>
<td>UCSC, Community Colleges, Vocational Schools, Cities, County</td>
<td>Graduate retention rates</td>
</tr>
<tr>
<td><strong>1b:</strong> Retain UCSC and Cabrillo College graduates within the County workforce.</td>
<td>Cities, County, School Districts</td>
<td>Number of college and high school interns with Santa Cruz County employers</td>
</tr>
<tr>
<td><strong>1c:</strong> Initiate high school curriculum and experiential learning opportunities with regional programs to promote career navigation and introduce career pathways.</td>
<td>UCSC, Community Colleges, Vocational Schools, Cities, County, School Districts</td>
<td>Internship placement rates</td>
</tr>
<tr>
<td><strong>1d:</strong> Support internships and course co-development with regional employers.</td>
<td>UCSC, Community Colleges, Vocational Schools, Cities, County, School Districts</td>
<td></td>
</tr>
<tr>
<td><strong>1e:</strong> Leverage existing workforce to attract relevant and high-wage employers.</td>
<td>UCSC, Community Colleges, Vocational Schools, Economic Development Boards, incubators</td>
<td>New employers to the County</td>
</tr>
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## GOAL 2: ENHANCE ECONOMIC DIVERSITY AND RESILIENCE

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Regional Partners</th>
<th>Metrics</th>
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</thead>
<tbody>
<tr>
<td><strong>2a:</strong> Support regional and local analyses to determine vulnerabilities and opportunities to better develop and implement economic resilience plans, projects, and policies.</td>
<td>Economic Development Boards, Cities, County</td>
<td>Number of new and existing businesses in key industry clusters</td>
</tr>
<tr>
<td><strong>2b:</strong> Collaborate with local governments and organizations to identify key employers in budding industry clusters (such information and communication technology; finance, insurance, banking, and real estate; and sporting goods manufacturing) for targeted expansion and retention efforts.</td>
<td>Workforce Development Boards, UCSC, community colleges</td>
<td>Number of graduates from upskilling training providers</td>
</tr>
<tr>
<td><strong>2c:</strong> Develop and support programs that upskill the existing workforce.</td>
<td>Business associations, Economic Development Boards, incubators, Cities, County</td>
<td>Unemployment rate, industry cluster specific if possible</td>
</tr>
<tr>
<td><strong>2d:</strong> Support programs that help companies find customers and markets outside the County.</td>
<td>Workforce Development Boards, Cities, County</td>
<td>Gross Regional Product, by industry cluster if possible</td>
</tr>
<tr>
<td><strong>2e:</strong> Prioritize industry clusters with higher-skill and higher-paying jobs and realistic career pathways for the existing workforce.</td>
<td>Workforce Development Boards, Cities, County</td>
<td>Number of patents related to agricultural technology</td>
</tr>
<tr>
<td><strong>2f:</strong> Support and encourage technology development programs with UCSC and other research institutions to support the expansion of agricultural technology industries.</td>
<td>UCSC, agriculture commissioner, Cities, County</td>
<td>Grants for agricultural technology development</td>
</tr>
</tbody>
</table>
### GOAL 3: SUPPORT AND FOSTER ENTREPRENEURIALISM AND SMALL BUSINESSES

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Regional Partners</th>
<th>Metrics</th>
</tr>
</thead>
<tbody>
<tr>
<td>3a: Support incubators and coworking space in the County.</td>
<td></td>
<td>Number of incubators and coworking spaces</td>
</tr>
<tr>
<td>3b: Host innovation competitions in key industry clusters.</td>
<td>Economic Development Boards, Cities, County</td>
<td>Utilization of incubators and coworking spaces</td>
</tr>
<tr>
<td>3c: Unify and strengthen coalitions to effectively support developing businesses and their workforces.</td>
<td></td>
<td>Number of new businesses and previous locations</td>
</tr>
<tr>
<td>3d: Market Santa Cruz County as an alternative to Silicon Valley.</td>
<td></td>
<td>Number of inter-regional events and collaborations</td>
</tr>
<tr>
<td>3e: Identify and assess opportunities to partner with other regions to increase awareness and connectivity to Santa Cruz County’s innovation and entrepreneurs.</td>
<td>UCSC, Community Colleges, Workforce Development Board, Economic Development Board, Cities, County</td>
<td>Number of students interning or working part-time at local businesses relevant to their course of study</td>
</tr>
<tr>
<td>3f: Explore potential program to match and partially fund entrepreneurs and small businesses with local students interested in internships or part-time work.</td>
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### GOAL 4: INVEST IN INFRASTRUCTURE & PROGRAMS THAT PROMOTE REGIONAL ECONOMIC VITALITY & ENHANCE QUALITY OF LIFE

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<thead>
<tr>
<th>Objectives</th>
<th>Regional Partners</th>
<th>Metrics</th>
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</thead>
<tbody>
<tr>
<td>4a: Ensure adequate infrastructure is in place for new and existing businesses. This includes improving transit, as well as providing fast internet and reliable water and sewage.</td>
<td>Parks and Recreation Departments, Cities, County</td>
<td>Average Internet speeds</td>
</tr>
<tr>
<td>4b: Ensure that Santa Cruz County remains a place of natural beauty with pockets of undisturbed wilderness.</td>
<td>Parks and Recreation Departments, Cities, County</td>
<td>Internet Accessibility</td>
</tr>
<tr>
<td>4c: Maintain public services and recreation centers, such as parks, libraries, and beaches.</td>
<td>Parks and Recreation Departments, Cities, County</td>
<td>Commute Times</td>
</tr>
<tr>
<td>4d: In addition to Measure D, consider additional transportation and traffic congestion mitigation efforts and initiatives.</td>
<td>Residents, Department of Public Works, Cities and County</td>
<td>Water and Sewer Complaints</td>
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<tr>
<td></td>
<td></td>
<td>Number of visitors to public recreational attractions</td>
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<tr>
<td></td>
<td></td>
<td>Public Opinion</td>
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