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# County of Santa Cruz

## HUMAN SERVICES COMMISSION

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1000 Emeline Avenue, Santa Cruz, CA 95060

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APPROVED 3/15/2023

### Meeting Minutes

**DATE:** January 15, 2023

**TIME:** 8:30 a.m. – 10:30 a.m.

**PLACE:** Virtual Meeting via Microsoft Teams

Commissioners Present: Emily Hanson (1<sup>st</sup> District); Lisa Smith (1st District); Danny Keith (2<sup>nd</sup> District); Betsy Clark (3<sup>rd</sup> District); Stoney Brook (4<sup>th</sup> District); Denise Hitzeman (5<sup>th</sup> District)

Commissioners Excused: Martina O’Sullivan (2<sup>nd</sup> District); Monica Martinez (3rd District); Jennifer Anderson-Ochoa (5<sup>th</sup> District)

Commissioners Unexcused: None

Commission Seats Vacant: Supervisor Felipe Hernandez (4th District)

Staff Present: Randy Morris, HSD Director; Adam Spickler, Senior Analyst, Heather Viola, Executive Secretary, and Jamie Murray, Child Support Services Director

Guests: Sven Stafford, County Administrator’s Office Principle Analyst; Katie Spurlock, Housing Authority Program Manager

1. AB 361 Findings (Action): The Commission approved to keep meeting virtually. (Hitzeman/Brook)

AYES: Smith, Keith, Clark, Hitzeman, Brook, Hanson

NOES: None

ABSTAIN: None

ABSENT: Martinez, O’Sullivan, Anderson-Ochoa, Hernandez

2. Presentation on “A Santa Cruz County Like Me”: Presentation by Sven Stafford, Principal Analyst for the County Administrator’s Office for commissioners, with updates on surveyed demographics information on commissions and commissioners across the county.

Link for commissioner survey: <https://forms.office.com/g/1hmgPkswxU>

3. Approval of Minutes (Action): The Commission approved November 16, 2022, meeting minutes. (Keith/Hanson)

AYES: Hanson, Keith, Clark, Hitzeman, Brook

NOES: None

ABSTAIN: Smith (not present)

ABSENT: Martinez, O’Sullivan, Anderson-Ochoa, Hernandez

4. Amendment to current Commission Bylaws: The Commission approved a change to section 2. A. in the bylaws related to meeting location, by motion, adding the underlined phrase to the following bylaw: **“Regular meeting of the Commission shall be held the third Wednesday of every other month (January, March, May, July, September, November (or the fourth Wednesday of the month if the third Wednesday is a County-observed holiday)convening at 8:30 a.m. at the United Way Conference room, 1220 41st Avenue, Capitola, California, or at another location designated by the Commission, to include sites that can accommodate hybrid meetings for virtual and in-person attendance. At least one meeting a year will be scheduled in Watsonville.”** The Commission also approved continuing the review of bylaws to its March 15 meeting. (Clark/Hitzeman)

AYES: Smith, Keith, Clark, Hitzeman, Brook, Hanson

NOES: None

ABSTAIN: None

ABSENT: Martinez, O’Sullivan, Anderson-Ochoa, Hernandez

5. Motion to Adjourn: The Commission lost its quorum when one commissioner needed to leave the meeting, meeting adjourned at 10:12 am (Hitzeman/Keith)

AYES: Smith, Keith, Hanson, Clark, Brook, Hitzeman

NOES: None

ABSTAIN: Brook, Hanson

ABSENT: Martinez, O’Sullivan, Anderson-Ochoa, Hernandez