Child Care Developer Fee Loan Program
2019 Application Packet

(Please note, attendance at one of the three Child Care Developer Fee Loan Program Application Workshops (June 4, June 6, and June 11, 2019) is a prerequisite for applying)
County of Santa Cruz Human Services Department
Child Care Developer Fee Loan Program
2019 Program Guidelines

Purpose of Program

The purpose of the Child Care Developer Fee Loan (CCDFL) Program is to augment and/or improve the supply of licensed child care in Santa Cruz County.

Specific project funding principles, priorities and criteria are developed each year that CCDFL funds are disbursed based on an assessment of the County’s current child care needs.

General Description

CCDFL funding is restricted to projects that will directly augment or improve the supply of licensed child care in Santa Cruz County.

In 2019, $170,000 in CCDFL funds will be available for allocation during the application process.

The 2019 CCDFL funding principles are to:

- Promote the availability of licensed child care slots throughout the county
- Promote affordable child care in a safe environment

The 2019 CCDFL funding priorities are to:

- Provide child care that is affordable to low income families in a safe environment (See chart below for low income criteria)
- Improve or expand access to child care services to children birth-3
- Promote health, safety and general welfare of children in care
- Improve access to childcare services in an underserved geographic area as described in the Santa Cruz County Early Care and Education Needs Assessment, June 2016-2021

<table>
<thead>
<tr>
<th>Family Size</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Income ($)</td>
<td>4,173</td>
<td>4,502</td>
<td>5,256</td>
<td>6,098</td>
<td>6,939</td>
<td>7,096</td>
<td>7,254</td>
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<tr>
<td>Annual Income ($)</td>
<td>50,076</td>
<td>54,024</td>
<td>63,072</td>
<td>73,176</td>
<td>83,258</td>
<td>85,152</td>
<td>87,048</td>
</tr>
</tbody>
</table>

*Based on California Dept of Education, Schedule of Income Ceilings for Child Care and Development Programs, 70% of State Median Income (July 2018)
Loan Conditions:

This is what is referred to as a “forgivable loan program”. Instead of making loan payments to the County, awardees agree to complete the project and to continue providing child care services for a designated period – typically two to five years depending on the loan amount. The amount of the loan decreases monthly over time until services are provided for the designated period of time. After providing services for the designated period of time, awardees are no longer required to repay either the loan's principle or interest.

*If any recipient of funds fails to obtain or maintain licensed status for the designated period of time, the balance of their loan is immediately payable to the County.*

Funded providers will receive half of their award following their contract’s full signing. The County will provide the remainder of the award upon receiving the signed letter of project completion, receipts to document project expenditures, and photographs of the completed work.

### Provider Eligibility Requirements

To be eligible for funding, child care providers must:

- Be located in Santa Cruz County
- Serve families who live and/or work in Santa Cruz County
- Possess a valid child care license from the State of California Community Care Licensing Division or have a license pending
- Be registered in the Childcare Development Resource Center (CDRC) database

### Eligible Projects

CCDFL funds may be used for one-time capital expenses to increase or improve the supply of licensed child care in Santa Cruz County. Examples of eligible fund uses include:

- Purchase, construction, and/or rehabilitation of new child care facilities to increase or improve an existing program’s capacity or increase licensed capacity through a new program
- Expansions, additions, or capital improvements to existing facilities, owned or operated by licensed providers, to increase or enhance their capacity
- Improvements required to meet health, safety, or licensing requirements
- Purchase of essential health or safety equipment
- Improvements that would increase the program’s accessibility to children, parents, or guardians with individualized physical or mental health needs
Ineligible Uses

The following are examples of ineligible uses of the CCDFL funds:
- Daily operating expenses
- Indirect or administrative costs
- Costs for provider professional growth trainings and/or education
- Purchase or replacement of nonessential equipment such as televisions, and DVDs

Criteria for Funding

- Applicants must demonstrate the child care program's viability for the term of the loan agreement, including:
  - A license in good standing with Community Care Licensing Division or a pending license
  - Financial statements and/or tax returns that demonstrate that the business is financially well managed
- Funds must be identified to meet all of the costs of the proposed project. Applications will not be considered without attachments verifying project costs including three bids from licensed contractors or three price quotes for equipment purchases. All work must be done by a licensed contractor.
- If the applicant leases the site, the Certification by Facility Owner/Landlord must be completed by the property owner and included with the application.
- If the applicant is a nonprofit organization, a Board of Directors letter of support signed by the Board president must be included with the application.
- Applicants must have obtained all necessary permits for the proposed project before loan funds will be disbursed. All renovations and construction must conform to applicable building, licensing, and fire codes. All facilities constructed with Child Care Developer Fee funds shall be fully accessible to individuals with physical disabilities.
Application Deadline and Process

Application materials are available online at the County of Santa Cruz Human Services Department website: http://www.santacruzhumanservices.org/

For hard copy materials please contact Gary McNeil at 831-454-5459.

Child care providers interested in receiving CCDFL funding must complete an application form and submit it along with ALL required attachments by the application deadline.

Applications must be received by 5:00 p.m. on August 6, 2019
Late or incomplete applications will not be considered for funding

Mail or hand deliver applications to: Santa Cruz County Human Services Department
Attn: Gary McNeil
1000 Emeline Avenue
Santa Cruz, CA 95050

Santa Cruz County Human Services Department staff may request additional information from applicants as needed.

Funding Process:
All applications meeting the CCDFL program requirements will be considered for funding. Applications will be reviewed by an ad hoc committee consisting of representatives from the Santa Cruz County Human Services Commission, the Central Coast Small Business Development Center, the Santa Cruz County Human Services Department, and other partners in the child care community.

Based on its application review, the ad hoc committee will provide its funding recommendations to the Santa Cruz County Human Services Commission for approval. The Commission will submit its funding recommendations to the Board of Supervisors for final approval.
Funded Project Requirements

Funded providers must sign a loan agreement and fulfill all of the agreement terms, including, but not limited to:

- Submitting and complying with a timeline for which the funded activities will be completed; all work is to be completed within one year of contract execution
- Submitting a copy of required permits, as applicable, prior to the release of any funds
- Spending funds according to the budget submitted in the application
- Providing, no later than 30 days after the funded work is completed, receipts to document project expenditures, photographs of the completed work, and a signed letter of completion from the contractor or other person as applicable
  - All work must be conducted by one of the licensed contractors from whom you received a bid
  - All equipment purchases must be from one of the entities from which you provided a quote
- Maintaining Worker’s Compensation Insurance in accordance with all applicable laws and regulations
- Maintaining Comprehensive or Commercial General Liability insurance with a minimum combined single limit of $1,000,000.00, including bodily injury, personal injury, broad form property damage and contractual liability coverage. The insurance will need to include language adding the County of Santa Cruz as additional insured.
- Maintaining a child care license in good standing for the term of the loan agreement
- Submitting, on an annual basis, an Annual Report confirming the service hours for the previous year, a copy of the current Child Care license with documentation of maintenance of agreed upon service levels, and a copy of current Worker’s Compensation and Comprehensive or Commercial General Liability insurance
- Notifying HSD immediately of any change in contact information, decline in service provision below the minimum amount, program or child care licensing status, or ability to complete the funded project or other requirements as stated in the contract with the County

Loans in excess of $15,000 must be secured with a deed of trust against the applicant’s property.

The County will take action to recover outstanding loan funds including, but not limited to, referral to the County Collections Department.

All contracts will be completed in English.
County of Santa Cruz Human Services Department
Child Care Developer Fee Loan (CCDFL) Program
Application

Completed applications must be received by 5:00 p.m. on August 6, 2019.
No late applications will be accepted.
Only mailed or hand delivered applications will be accepted.

Applicant Information

Applicant Name: ____________________________________________
Business Address: ________________________________________ Zip: _________
Director/Owner: ____________________________________________
Phone: ____________________________ Email: ________________

Child Care License Information: (available at www.cdss.ca.gov/inforesources/Child-Care-Licensing)

☐ Child Care Center License (License # _____________)

☐ Family Child Care License (License # _____________) License Type: ☐ Small ☐ Large

No. of years operating under this license: __________

☐ License Application Pending Date of Application ________________

Have you received CCDFL funds in the past? ☐ Yes ☐ No

If yes, please provide the year(s) you were funded and the amount:

Year: ___________ Amount $ __________

Year: ___________ Amount $ __________

Year: ___________ Amount $ __________

Purpose of Project

Funds will be used to (check all that apply):

☐ Promote health, safety, and general welfare of children in care

☐ Improve or expand access to child care services for ☐ children birth- 3; ☐ children 4-5; or

☐ school age children

☐ Promote the provision of affordable child care in a safe environment

☐ Improve access to childcare services in an underserved geographic area as described in the

Santa Cruz Count Early Care and Education Needs Assessment, June 2016-2021

Please provide a summary description of your proposed project (no more than three sentences):

__________________________________________________________________________________________________________________________________________________________________________________________________________________________

(Note that a separate page providing a full description of the proposed project for which you are seeking funds is also required. See page 5 item C of “Required Documents”.)

Project Cost and Funding Request

Total project cost: $ ____________________  Amount of funding requested: $ ____________________

Program Operations

Facility location:

☐ Unincorporated area of Santa Cruz County (specify): ____________________

☐ City of Capitola  ☐ City of Watsonville

☐ City of Scotts Valley  ☐ City of Santa Cruz

Hours of Operation: ____________________

Types of Child Care Slots:

☐ Full Time (Over 6.5 hours a day)  ☐ Part Time (Under 6.5 hours a day)  ☐ Both Full Time & Part Time

Facility Information:  ☐ Rent  ☐ Lease  ☐ Own

Organization Tax Status:

Nonprofit:  ☐ Private  Tax ID # __________  ☐ Public  Tax ID # __________

For-Profit:  ☐ Sole Proprietorship or  ☐ Partnership  SSA # __________  ☐ Corporation  Tax ID# __________

Does the child care program participate in the Child Care Food Program?  ☐ Yes  ☐ No

<table>
<thead>
<tr>
<th>Child Care Slots by Payment or Subsidy Type</th>
<th># of Slots</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payment/Subsidy Type</td>
<td></td>
</tr>
<tr>
<td>Head Start Program:</td>
<td></td>
</tr>
<tr>
<td>State Funded Program:</td>
<td></td>
</tr>
</tbody>
</table>
Private Pay: 
Voucher Project: 
CalWORKs: 
Scholarships: 
Provider's own children: 
Other: 

<table>
<thead>
<tr>
<th>Program Capacity/Enrollment</th>
<th># of Licensed Slots</th>
<th>Enrollment*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Infants (0 to 12 months):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of toddlers (13 to 24 months):</td>
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<td></td>
</tr>
<tr>
<td>Number of preschool (25 months to 5 years):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of school-age (6 to 13 years):</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total number of children:</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Enrollment numbers are as of June 3, 2019

**Applicant Certification**

I/we hereby certify that:

1. The child care program for which funds are requested in this application is/will be located in Santa Cruz County and provides/will provide equal access and opportunity to families which live and/or work in the unincorporated areas of Santa Cruz County;

2. There are no current or future plans to close, sell, or transfer ownership of the child care program for which funds are sought in this application, within the next 5 years;

3. If a Child Care Developer Fee Loan is awarded for this project, the child care program for which funds are loaned will not discriminate against any employee or applicant for employment because of race, color, religion, creed, national origin, ancestry, disability, medical condition (cancer related and genetic characteristics), marital status, sex, sexual preference, gender identity, age (over 18), veteran status, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to employment, upgrading, demotion, or transfer; recruitment or advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships;

4. If a Child Care Developer Fee Loan is awarded for this project, no person shall, on the grounds of race, color, religion, creed, national origin, ancestry, disability, medical condition (cancer related and genetic characteristics), marital status, sex, sexual preference, gender identity, age (over
18), or veteran status be excluded from participation in, be denied the benefits of, or be subjected to discrimination in the child care program for which funds are loaned;

5. I understand that Community Care Licensing will be contacted to verify the license status and any record of complaints about my program;

6. I understand that if the child care program for which funds are being requested is pending a license, and my agency is responsible for program administration only, then a child care provider must be chosen and approved by the County prior to the release of the funds;

7. I understand that if my project is selected for a funding, I will have to sign a binding contract for the awarded funds in the form of a forgivable loan; and

8. All information in this application is accurate to the best of my knowledge; I am authorized to provide it to the County; and the County has my permission to examine any applicable credit or financial records which may be relevant to this loan application.

Each person (or current authorized signer if applicant is a nonprofit entity) listed on your license must sign the application

Signature: ____________________________ Date: ____________________________
Print Name ____________________________ Title: ____________________________
Phone: ______________________________

Signature: ____________________________ Date: ____________________________
Print Name ____________________________ Title: ____________________________
Phone: ______________________________

Signature: ____________________________ Date: ____________________________
Print Name ____________________________ Title: ____________________________
Phone: ______________________________

Required Documents

Please review the 2019 Program Guidelines and criteria for funding as you complete this application and assemble the required documents.

The following items must be included in your application. Applications missing any of the required items will NOT be considered for funding. Please organize the documents in the order listed below:

A. Application checklist of required documents
B. Application
C. Description of project for which you are seeking funds including how the proposed project: 1) improves or expands licensed child care services for children birth- two; children 3-5; or
school age children and/or 2) promotes access to child care for low income families (no more than one page)

D. Detailed project budget (please see sample budget)

E. Required bids, price quotes, and/or cost documentation:
   a. **For physical construction, new or remodeling:** three bids for construction costs, prepared and signed by a **licensed contractor** (please see sample bid)
      - Each bid must include the licensed contractor’s contact information including name, address and phone number, and license or professional certification number
      - Each bid must include a detailed, itemized estimate of project costs
      - **Please note:** Should you get funded, the project work must be completed by one of the licensed contractors whose bids you submit as part of your application. You must get prior approval from County staff to use an alternative contractor

   b. **For equipment purchases:** provide three price quotes which include a description of the product, warranty, and/or other provisions as applicable (please see sample price quote)
      - **Please note:** Should you get funded, the equipment must be purchased from one of the entities from which you provided a quote. You must get prior approval from County staff to purchase the equipment from an alternate entity

   c. **For non-construction uses:** Provide a copy of the application, contract or other documents that define requirements for matching funds, or other specific requirements applicable to the proposed project

F. Photos:
   a. **For physical construction, new or remodeling:** Photos of the areas for which you are seeking funding.
   b. **For equipment purchases or non-construction uses:** Any photos that would support your funding request

G. For recent applicants for a family child care home or a child care center license, a copy of the first page of the license application.

H. Most recent Financial Statements & Tax Records:
   a. **Nonprofit Organizations:** Financial statements or financial report approved by the Board of Directors for the last two years
   b. **For-Profit Organization:** Financial statements or IRS tax returns for the last two years
   c. **Sole Proprietorships and Partnerships (for example family day care providers):** IRS Tax return for the last two years, including joint return or both returns if spouses filed separately, for proprietor and spouse and for each individual partner with more than a 20% partnership share
   d. **Corporations:** U.S. Corporation tax return for the last two years (Form 1120 & attachments)

I. Fee schedule
J. Signed Facility Owner/Landlord Certification approving renovation or construction work, if applicable
K. If a nonprofit, letter of support from Board of Directors signed by the Board president

Please direct questions to:
Gary McNeil
Senior Human Services Analyst
Santa Cruz County Human Services Department
Phone: (831) 454-5459
Gary.McNeil@SantaCruzCounty.US

Mail or hand deliver applications to:
Santa Cruz County Human Services Department
Attn: Gary McNeil
1000 Emeline Avenue
Santa Cruz, CA 95060

Applications must be received by 5:00 p.m. on August 6, 2019
No late applications will be accepted
Child Care Developer Fee Loan Program - Proposed Project Budget

<table>
<thead>
<tr>
<th>Name of Family Care Home / Childcare Center:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Name:</td>
</tr>
<tr>
<td>Brief project description*:</td>
</tr>
</tbody>
</table>

* For applications with multiple distinct projects, please complete a budget for each project

<table>
<thead>
<tr>
<th>Bid or Price Quotes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Contractor</td>
</tr>
<tr>
<td>---------------------</td>
</tr>
</tbody>
</table>

Costs not included in bids or price quotes

<table>
<thead>
<tr>
<th>Type of cost</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<tr>
<td></td>
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</tr>
<tr>
<td>Total additional costs:</td>
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</table>

<table>
<thead>
<tr>
<th>Total Project Cost:</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Project Funding</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCDFL Program (amount requested in application):</td>
<td></td>
</tr>
<tr>
<td>Owner Contribution:</td>
<td></td>
</tr>
<tr>
<td>Other Funding (if applicable, please specify):</td>
<td></td>
</tr>
</tbody>
</table>

** Total Funding**

**Total funding should equal the total project cost**
# Proposal: Selective Landscaping Improvements

**Owner:**

**Project:**

**Location:**

**Date:** 3/31/2011

**Proposal Type:** Lump Sum

## Item # | Description of Work | Cost
---|---|---
01. | Front Yard Play Area: Furnish and install Wood Fiber Wood chips at entire front play area, or 18 CY. Install Boarders at Chain Link fence. | $ 1,160.00
02. | New Lawn Area: Furnish and install new lawn at play yard on side of building. Cost includes gopher wire and borders installed at edge of new lawn. Cost includes utilizing the existing irrigation system. | $ 2,873.65
03. | Sand Box: Install decomposed granite around the existing sandbox. New granite pathway will be 3' wide with 2"x 6" boarders. Furnish and install 1 CY of play sand. | $ 486.80
04. | Backyard Play Area: Furnish and install Wood Fiber Wood Chips at entire back yard play area, or 17 CY. Boarders will be installed along chain link fence. Area will be cleaned up and prepped before wood chips are installed. | $ 1,072.75
05. | Garden Repairs: Clean up and rotolite planting areas and existing walkway. Install decomposed granite at walkway and new 2" x 6" boarders. | $ 468.37
06. | Concrete Walkway: Remove existing asphalt and replace with colored stamped concrete located at the backyard play area. | $ 4,858.50

**Total Lump Sum Cost:** $ 10,920.27

## Clarifications:

01. Total Lump Sum cost is based off of site visit and instruction to bidder documents provided by owner.
02. This proposed work is contingent on a mutually acceptable contract between Owner and Contractor.
03. This proposal is valid for 90 days and void thereafter.

## Exclusions:

- 01. Soil Import & Export
- 02. Toxic Soil Export
- 03. City & Permit Fees
- 04. Fence work or repairs
- 05. Irrigation repairs
- 06. Any work not noted above.

## Approval:

<table>
<thead>
<tr>
<th>DATE</th>
<th>OWNER</th>
<th>DATE</th>
</tr>
</thead>
</table>


Our SafeLandings® SafetyRug™ System is the best choice for your classroom or gross-motor room for these 3 reasons:

1. Easy Clean-Up!
   - LiquidBarrier™ moisture blocker prevents spills from seeping in making clean-up a snap!

2. Outstanding Safety!
   - Thick padding cushions falls and meets safety standards for up to 3' fall height!

3. Functional!
   - Safe tapered edge prevents tripping and allows wheeled objects to roll on and off with ease.

SafeLandings® SafetyRug™ System

Outstanding impact safety and superior hygienic properties.
The SafeLandings® system is a fully compliant, 1"-thick indoor safety-surfacing system that meets all federal, state, and CPSC guidelines, and ASTM F-1292 standard for a 3' indoor fall height. Features a unique LiquidBarrier™ moisture blocker to keep spills from penetrating, making clean-up easy and thorough every time. Clean as often as necessary with any conventional cleaning process. Microbial treated. Perimeter is tapered to comply with the Americans with Disabilities Act (ADA) and to eliminate tripping hazards. Professional installation recommended but not required. 12' square; 171 lb. Truck delivery.

<table>
<thead>
<tr>
<th>Code</th>
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<td>PS19-084</td>
<td>Grass Green</td>
<td>$3,249.00</td>
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<tr>
<td>PS19-085</td>
<td>Royal</td>
<td>$3,249.00</td>
</tr>
<tr>
<td>PS19-086</td>
<td>Navy</td>
<td>$3,249.00</td>
</tr>
</tbody>
</table>

Every product unconditionally guaranteed!
Child Care Developer Fee Loan Program Funding Application
Facility Owner/Landlord Certification

Required if Applicant LEASES or RENTS facility

I, __________________________ (name), own the property at __________________________
(address), where child care services are or will be provided by
__________________________ (applicant). I hereby certify that I approve in concept the project which is
described in this application, although I reserve the right to approve final plans before the project is
carried out.

For Child Care Centers only: I also agree that, if a Child Care Developer Fee Loan is granted for
this project, I will amend the lease/rental agreement for this property, assigning the right of first
refusal to the County of Santa Cruz to arrange for continued child care services at the site for the
remaining term of the lease, in the event that the applicant defaults under the lease.

My agreement with the tenant is a (check one):

☐ Lease

Please give dates: Beginning date_________________________ End date_________________________

☐ Month to month rental

Owner’s signature________________________________________ Date_________________________

Name (print) _____________________________________________

Address __________________________________________ Phone_________________________

_____________________________________________
County of Santa Cruz Human Services Department
Child Care Developer Fee Loan Program

Application Checklist

Please complete and include this checklist with your completed application. Applications missing any of the required items will NOT be considered for funding. Please organize your application documents in the order listed below:

☐ Application checklist of required documents

☐ Application

☐ Description of project for which you are seeking funds including how the proposed project: 1) improves or expands licensed child care services for children birth-3; children 4-5; or school age children; and/or 2) promotes access to child care for low income families (no more than one page)

☐ Detailed project budget, including source(s) of matching funds, if applicable

☐ Required bids, price quotes, and/or cost documentation:
  ☐ For physical construction, new or remodeling: Three bids for construction costs, prepared and signed by a licensed contractor. Each bid must include the licensed contractor’s contact information including name, address and phone number and license or professional certification number. Each bid must include a detailed, itemized estimate of project costs.

  ☐ For equipment purchases: Provide three price quotes which include a description of the product, and other information such as safety rating.

  ☐ For non-construction uses: Provide a copy of the application, contract or other documents that define requirements for matching funds or other specific requirements applicable to the proposed project.

☐ Photos of:
  ☐ For physical construction, new or remodeling: the areas for which you are seeking funding.

  ☐ For equipment purchases:

  ☐ For non-construction uses:

5/24/19
Most recent Financial Statements & Tax Records:

☐ Nonprofit Organizations: Most recent financial statements or financial report presented to Board of Directors

☐ For Profit Organization: Most recent financial statements or IRS tax return

☐ Sole proprietorships & Partnerships: Most recent IRS tax return, including joint return or both returns if spouses filed separately, for proprietor and spouse) and for each individual partner with more than a 20% partnership share.

☐ Corporations: Most recent U.S. Corporation tax return (Form 1120 & attachments)

☐ Fee Schedule & Record of Low Income Family Participation, if applicable

☐ Approval from the property owner for renovation or construction work, if applicable

☐ If a nonprofit, letter of support from Board of Directors signed by the Board president

Applications are due August 6, 2019 at 5:00 pm.

No late applications will be accepted.

Mail or hand deliver applications to: Santa Cruz County Human Services Department
Attn: Gary McNeil
1000 Emeline Avenue
Santa Cruz, CA 95050

☐ Did you make a copy of your application for your records?
CHILl CARE DEVELOPER FEE LOAN PROGRAM

2019 Funding Application Rating Criteria

Proposals will be rated according to the following criteria with a maximum score of 70 points.

1. Funding priorities (up to 30 points)
   a. Improves, enhances or expands licensed child care services to children 0-3 years old (up to 10 points), or children age 4-5 (up to 7 points), or school age children (up to 5 points)
   b. Promotes heath and safety and general welfare of children in care (up to 5 points)
   c. Improves access to child care services in an underserved geographic area (up to 5 points)
   d. Promotes the provision of affordable child care in a safe environment (up to 10 points)

2. Organizational health (up to 20 points)
   a. Is in Good Standing with Community Care Licensing (up to 10 points)
   b. Financial statements indicate a healthy center or business (up to 10 points)

3. Application strength (up to 10 points)
   a. Project uses other funding sources (up to 5 points)
   b. Application is thorough and accurate (up to 5 points)

4. Cost vs. benefit (up to 10 points)
   a. Project has high “bang for the buck” (up to 10 points)
      i. Improves or enhances licensed capacity of existing program
      ii. Improves or enhances licensed capacity via new program
For more information and to request assistance, contact:

- Completing the application including developing a project budget and securing documents
- Determining the eligibility of your improvement projects
- Evaluating the benefits and risks of a Child Care Developer Fee Loan on your child care business

We can assist you in:

Help is available free of charge!

Child Care Developer Fee Loan?

Are you thinking about applying for a