



County of Santa Cruz

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

18 W. Beach Street, Watsonville, CA; P.O. Box 1300, Santa Cruz, CA 95061

(831) 454-4036 FAX: (831) 763-8906

IHSS Advisory Commission

Meeting Minutes

Date: Friday, November 22, 2019
Time: 1:00PM to 3:00PM
Location: 1400 Emeline Ave. Room 206, Santa Cruz, CA 95060
Present: Michael Molesky (Consumer, Chair), Linda Campbell (Consumer), Lois Sones (Seniors Commission), Becky Taylor (Consumer), Jozett Irgang (Consumer)
Excused: Maria Arreola (Provider), Patricia Howes (Provider)
Absent: Foster Andersen (Consumer),
Guests: DeJane Enos (IHSS Social Worker)
Staff: Juan Magaña (Public Authority Manager)

Agenda:

1. Call to Order
 - Meeting was called to order @ 1:04PM
2. Roll Call
 - a. Welcome new IHSS Commissioner Jozett Irgang (Consumer)
3. Agenda Review
 - The following changes were made to the agenda:
 - o Removed item # 10 – IHSS Program Updates
 - o Removed item # 12e – CICA Conference Calls
4. Review and Approval of *October 25, 2019 Minutes*
 - Reviewed minutes of the October 25, 2019 meeting, no changes made
 - Motion to approve minutes called by
 - o First/Second: Sones/Campbell
 - o Ayes: Taylor, Irgang, Molesky
 - o Noes: none
 - o Abstain: none
 - Motion carried unanimously
5. Oral Communications and Announcements: *Anyone wishing to address the commission on any item within the jurisdiction of the Commission and not listed on the agenda may do so at this time. Comments are limited to three (3) minutes in duration.*
 - Molesky reminded everyone that the 2020 Census is soon approaching; a flyer has been sent out regarding this.
6. Correspondence
 - Molesky provided a copy of the article "Caregiving Made Easier" from AARP Magazine; a copy of the article was placed in the correspondence folder.
7. Updates/Housekeeping
 - a. Topics & Speakers
 - i. Staff reported that the representative from San Francisco County's Homebridge program had a scheduling conflict and could not make it to

The County of Santa Cruz complies with the Americans with Disabilities Act. This meeting room is accessible for people with disabilities. If you wish to discuss reasonable modifications or accommodations, please call 454-4036 prior to the meeting. For the comfort of those with allergies and chemical sensitivities, please do not wear perfume or scented products to the meeting.

the November 22 commission meeting; staff will be reaching out to them to present at the January 24, 2020 meeting

- ii. Molesky inquired on presenter topics for the February commission meeting; no suggestions were made
- iii. Staff reported that a list of past guest speakers was compiled and will be reaching out to individuals to see who is available for presenting at future commission meetings.

b. Commission Vacancies

i. Staff reported on the following vacancies:

1. Consumer (current or past) – 1 vacancy
2. Commission or representative of community agency that works with seniors and/or disabled individuals that promotes IHSS goals – 2 vacancies

- a. Taylor reported that she there is 1 individual from the Commission on Disabilities that expressed interest in joining our commission; she will reach out to them to see if they are still interested.
- b. Sones reported that she can reach out to the Senior's commission to see if there is an individual interested in joining our commission as a representative of the Senior's Commission; if so, she would submit a request to change her appointment to a representative of a community agency that works with seniors and/or disabled individuals that promoted IHSS goals.

8. 2020 Commission Meeting Schedule (Staff)

- Staff provided a copy of the 2020 IHSS Advisory Commission meeting schedule and informed the commission that the 2020 schedule has been posted on the commission's website

9. Biennial Report (Chair)

- The commission reviewed the 2018 IHSS Advisory Commission biennial report and provided input on the changes to be made for the 2020 biennial report.
- The commission discussed its accomplishments for 2018-2019 and its goals and recommendations for 2020-2021.
- Staff informed that the biennial report is due to the Board of Supervisors on or before January 31, 2020; the input received would be incorporated to the draft 2020 biennial report; upon completion the draft report would be sent to all commissioners for review and feedback with the goal of having a final draft ready for review and approval at the January 24, 2020 meeting.
- The commission approved on consensus for staff to proceed with this plan.

10. IHSS Program Updates (McConnell) – removed from agenda

11. Public Authority Updates (Staff)

- Staff provided the following Public Authority Updates:
 - o Registry:
 - Currently has 171 active providers; of these 66 are available for additional work. Average hours for work =25 p/wk.
 - In the month of October 2019, the PA received 114 individual requests for lists of providers; of these requests, a total of 104 referrals were generated.
 - o One-Stop Provider Enrollment/Caregiver Café

- The last of these events for 2019m will be held on December 4, 2019 from 11:30 – 3:30 at the Museum of Art and History in downtown Santa Cruz; enrollment will be from 11:30-2pm and the café will be from 2-3:30pm
 - Electronic Visit Verification/Electronic Services Portal Outreach
 - The PA is continuing its efforts to enroll IHSS caregivers in the Electronic Services Portal; currently, 47% of all IHSS caregivers in Santa Cruz County have enrolled in the Electronic Services Portal; the goal is be as close to 100% enrollment before our county goes live with Electronic Visit Verification (May 2020).
 - Some future outreach activities include:
 - Robo call and text messaging campaigns to all IHSS caregivers not enrolled in the Electronic Services Portal
 - Electronic Services Portal training sessions for caregivers and consumers.

12. Subcommittee Reports

- a. Seniors Commission (Sones)
 - i. Sones reported that the Board of Supervisors signed up with the World Health Organization and AARP to have the County of Santa Cruz be designated as an age friendly county.
- b. Commission on Disabilities (Taylor)
 - i. Taylor reported that at their last Commission on Disabilities meeting a representative from the Emergency Operations Center and a representative from 9-1-1 dispatch presented; Taylor will share info from that meeting with the commission
- c. Legislative (Molesky) – No report provided
- d. Website (Taylor)
 - i. Taylor did not have anything to report.
 - ii. Staff reported that the Advisory Commission webpage was updated with the 2020 meeting schedule
- e. CICA Conference Calls (Molesky) – removed from agenda
- f. CCAH (Vacant)
 - i. Molesky continues to work with Central California Alliance for Health to get a representative attend the commission meetings.

Meeting adjourned @ 2:37PM

Next Regular Meeting: January 24, 2020, 1:00PM – 3:00PM at 1400 Emeline Ave, Room 206, Santa Cruz, CA 95060