



# County of Santa Cruz

**IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY**  
500 Westridge Drive, Watsonville, CA; P.O. Box 1300, Santa Cruz, CA 95061  
(831) 454-4036 FAX: (831) 763-8906

## IHSS Advisory Commission

### Meeting Minutes

Date: Friday, November 21, 2025  
Time: 1:00PM to 3:00PM  
Location: 1400 Emeline AVE, Building K, Room 206. Santa Cruz, CA  
Present: Lois Sones (Seniors Commission), Maria Arreola (Provider), Stephanie Auld (Consumer),  
Excused: Foster Andersen (Consumer)  
Staff: Juan Magaña (Staff), Julie Gabriel (Staff), Bertha Z. Paredez (Sr. Analyst)

*The use of facemasks is recommended for all attendees of the IHSS Advisory Commission meeting.*

### Agenda

1. Call to Order
  - a. Meeting called to order at 1:04pm; a quorum was present.
2. Roll Call
3. Agenda Review
  - a. Staff reported that no IHSS Program or Public Authority Updates were provided, so item 7f would be removed from the agenda.
4. Public Comment
  - a. No members of the public were present
5. Consent Agenda
  - a. Meeting Minutes
    - i. October 24, 2025
  - b. Commission Vacancies
    - i. Four (4) – Consumer Representatives (A)
    - ii. One (1) – Provider (B)
    - iii. Two (2) – Representative of Advocate Organization or Representative of Commission on Disabilities (C)
  - c. Motion to approve consent agenda was called by:
    - i. First/Second: Auld/Arreola
    - ii. Ayes: Sones, Auld, Arreola
    - iii. Noes: None
    - iv. Abstain None
  - d. Motion passed unanimously

The County of Santa Cruz complies with the Americans with Disabilities Act. This meeting room is accessible for people with disabilities. If you wish to discuss reasonable modifications or accommodations, please call 454-4036 prior to the meeting. For the comfort of those with allergies and chemical sensitivities, please do not wear perfume or scented products to the meeting.

6. Regular Agenda – Action Items

a. IHSS Advisory Commission Website

i. Recommended Changes - Adam Spickler

1. Adam Spickler provided an overview of the recommended changes to the IHSS Advisory Commission website
2. Commission members provided feedback on recommended changes

ii. Motion to implement recommended changes and have staff present updated website at next commission meeting was called by:

1. First/Second: Auld/Arreola
2. Ayes: Sones, Auld, Arreola
3. Noes: None
4. Abstain: None

iii. Motion passed unanimously

b. Biennial Report

- i. The commission reviewed the biennial report and made updates.
- ii. A motion to have staff finalize the report, provide a final copy for the commission to review, approve, and authorize submission to the Board of Supervisors at the January 23, 2026 commission meeting was called by:
  1. First/Second: Auld/Arreola
  2. Ayes: Sones, Auld, Arreola
  3. Noes: None
  4. Abstain: none

iii. Motion passed unanimously

c. Public Participation – IHSS Advisory Commission

- i. Staff advised that we are finalizing a location that can facilitate a hybrid meeting so members of the public can attend. Staff will provide updates to the commission when this is done.

d. Recruitment Strategies: IHSS Advisory Commission Vacancies

- i. Staff reported that the flyer that was approved by the commission was sent to all IHSS recipients and providers with an email on file. Staff received several responses from individuals interested in joining the commission, they were invited to attend the meeting, but none showed up.

7. Regular Agenda – Information Items

a. Information Sharing

- i. Announcements
- ii. Topics & Speakers

b. Commission Budget

- i. Commission budget was included in the meeting packet.
- c. Registry Data
  - i. Registry data was included in the meeting packet.
- d. IHSS Consumers
  - i. No report out
- e. IHSS Providers
  - i. No report out.
- f. ~~IHSS Program and Public Authority Updates~~

8. Report Outs – These items were not discussed.

- a. Legislative – Volunteer needed.
- b. CICA Conference Calls
- c. Seniors Commission

9. Future Agenda Items

- a. Commission Re-Set: Goals and Objectives

10. Correspondence

- a. None

11. Adjournment

- a. Meeting adjourned at 3:01pm

**Next Regular Meeting:** January 23, 2026, 1:00PM – 3:00PM @ 1020 Emeline AVE, Building B, Room 250, Santa Cruz.

**Minutes approved by commission on 01/23/2026; submitted to Board of Supervisors on 01/28/2026**