



County of Santa Cruz

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

18 W. Beach Street, Watsonville, CA; P.O. Box 1300, Santa Cruz, CA 95061

(831) 454-4036 FAX: (831) 763-8906

IHSS Advisory Commission

Meeting Minutes

Date: Friday, January 26, 2024
Time: 1:00PM to 3:00PM
Location: Elderday – 501 Main ST, Watsonville, CA
Present: Lois Sones (Seniors Commission, Vice-Chair), Linda Campbell (Consumer), Patricia Fohrman (Provider), Maria Arreola (Provider), Becky Taylor (Commission on Disabilities), Christine Kiebert-Boss (Consumer)
Excused: Michael Molesky (Consumer, Chair), Foster Anderson (Consumer), Jozett Irgang (Consumer).
Absent: None
Guests: Julie Gabriel (Division Secretary, Adult and Long-Term Care division)
Staff: Juan Magaña (Staff)

Agenda

1. Call to Order
 - a. Meeting was called to order at 1:01PM; a quorum was present.
2. Roll Call
3. Agenda Review
 - a. Agenda reviewed; no changes were made.
4. Consent Agenda
 - a. Approval of Meeting Minutes
 - i. November 17, 2023 Meeting
 - b. Commission Vacancies
 - i. One (1) – Consumer Representative
 - ii. One (1) – Representative of Advocate Organization
 - c. Motion to approve Consent Agenda called by:
 - i. First/Second: Fohrman/Arreola
 - ii. Ayes: Sones, Campbell, Fohrman, Arreola, Taylor
 - iii. Nays: None
 - iv. Abstain: None
 - v. Absent: Molesky, Anderson, Irgang, Kiebert-Boss (not present for vote)
 - d. Motion carried unanimously.
5. Oral Communications and Announcements:
 - a. No oral communications or were made.
6. Presentation – Elderday
 - a. Committee toured Elderday led by Sones. 12,000 ft² facility licensed for 120 people, with the mission of keeping the elderly in their own homes. Hours of operation, M-F, 9-3p.

7. Regular Agenda – Action Items

a. Review and Approval of 2024 Biennial Report

- i. Commission reviewed 2024 biennial report, no additional changes were made.
- ii. Motion to approve 2024 IHSS Advisory Commission Biennial report was called by:
 1. First/Second: Campbell/Fohrman
 2. Ayes: Sones, Arreola, Taylor, Kiebert-Boss, Campbell, Fohrman
 3. Nays: None
 4. Abstain: None
 5. Absent: Molesky, Anderson, Irgang

iii. Motion passed unanimously.

b. Location for South County IHSS Advisory Commission Meetings

- i. Sones informed that there were some concerns expressed with the decision to alternate commission meetings between north and south county. Sones preferred to hold off on discussing this item until all commission members are present.
- ii. Motion to postpone discussion of meeting location to February was called by:
 1. First/Second: Fohrman/Kiebert-Boss
 2. Ayes: Sones, Campbell, Fohrman, Arreola, Taylor, Kiebert-Boss
 3. Nays: None
 4. Abstain: None
 5. Absent: Molesky, Anderson, Irgang

iii. Motion passed unanimously.

8. Regular Agenda – Information Items

a. Updates/Housekeeping

- i. Reminders from the Chair
 1. Next meeting February 23rd at 1400 Emeline.
- ii. Topics & Speakers

1. Staff will be reaching out to Multipurpose Senior Services Program and Office of Emergency Services for a presentation. Also on the list is a presentation on Enhanced Care Management – Sones indicated she can help set this up.

b. Changes to Commission Ordinances

- i. Staff reviewed the recently approved changes to county code section 2.38; changes include:
 1. Membership/Qualification - Must be a resident or employed in Santa Cruz.
 2. Officers - Advisory groups could elect co-chair instead of vice-chair; officers can serve two consecutive terms and can serve again after a 1-year “sit-out” period.
 3. Meetings - Each commission must publish its meeting calendar at the first meeting in April.
 4. Agendas - Staff is responsible for setting agenda; staff may consult or seek input from the chair or vice-chair.
 5. Stipends – commission members may receive a stipend as compensation for their public service as established annually by resolution of the Board of Supervisors

6. Staff Support – Staff duties shall include:
 - a. Assisting with any administrative operation and functions of the commission or committee;
 - b. Serving as the clerk in preparation of and during any public meeting;
 - c. Facilitating the onboarding orientation for each new commission or committee member in compliance with the procedures set forth in the applicable section of the Clerk of the Board’s Policies and Procedures Manual;
 - d. Recording the attendance of any trainings required by the commission or committee’s authorizing ordinance, bylaws, or State or Federal law;
 - e. Ensuring that each commissioner or committee member complies with all relevant laws and provisions of this chapter; and
 - f. Other duties as assigned by the Staff Liaison’s department head or as necessary for the support of the commission or committee.
7. Vacancies – A commission member can be removed from commission after 2 unscheduled, unapproved absences. Commission cannot vote remove or suspend a member without approval of Board of Supervisors.

c. Commission Stipends

- i. Staff reported that the Board of Supervisors authorized \$75 stipend for all commissioners, paid quarterly, effective Jan 2024. Guidance on how to process stipend payments were recently released, staff will be reviewing the guidance and will provide info to commission.

d. IHSS Providers

- i. Fohrman reported 2 inaccessible handicap parking spots at a Corralitos shopping center.
- ii. Arreola reported that the online check in/check out doesn’t always work, particularly in “dead zones” with no internet access. Staff informed that at this time, there is no penalty for failing to check in.

e. IHSS Program and Public Authority Updates

- i. Staff provided the following IHSS Program and Public Authority updates:
 1. Provider Registry has 235 care providers, 88 of these are available for work.
 2. Homebridge conducted in-person trainings through the Career Pathways program in Santa Cruz County back in October-November of 2023. They have reached out to Santa Cruz again and we will be hosting them for additional trainings scheduled in March and April in Watsonville.
 3. Age Well Santa Cruz Survey, launched in January, has 800 respondents, mostly white, over \$100k income. Efforts in place to get more diverse respondents.

9. Report Outs

a. Legislative

- i. Staff reported that the California Association of Public Authorities is tracking AB 817, which allows for remote participation for advisory bodies. The bill passed on assembly floor and will next go to the Senate.
- b. CICA Conference Calls
 - i. Kiebert-Boss reported that AB 817 was discussed in detail. The next mtg will be on 2/5/2024.
- c. Website/Technology
 - i. Staff moved 2022 and older meeting agendas and minutes to a separate page on the website.

10. Adjournment

- a. Meeting adjourned at 2:53PM

Next Regular Meeting: February 23, 2024, 1:00PM – 3:00PM @ 1400 Emeline AVE, Building K, Room 206. Santa Cruz, CA

Minutes approved on 2/23/2023; submitted to Board of Supervisors on 2/29/2024