



18 W. Beach Street
 Watsonville, CA 95076
 (831) 763-8900
www.santacruzwb.com

**Workforce Investment Board
 Executive Committee
 1000 Emeline Ave., Santa Cruz
 Wednesday, September 16, 2015@ 8:30 am**

Agenda

MEMBERS:

- Ron Slack, Chair**
Fine Print Graphic Design
- Carol Siegel, Vice Chair**
Santa Cruz Seaside Company
- Alan Aman, Chief Operating Officer**
PAMF Santa Cruz
- Alia Ayyad, Director**
Center for Employment Training
- Diane Berry-Wahrer, Supervisor**
California Department of Rehabilitation
- Greg Caput, Supervisor**
Santa Cruz County Board of Supervisors
- Jack Carroll, Chair, Career and Technical Education**
Watsonville/Aptos Adult Education
- Jack Cheney, CFO**
Wonderfully Raw Gourmet
- Christina Cuevas, Program Director**
Community Foundation of Santa Cruz County
- Valerie Custodio, Store Team Leader**
Target
- VACANT**
National Council on the Aging
- MariaElena De La Garza, Executive Director**
Community Action Board
- Marshall Delk, Vice President**
Santa Cruz County Bank
- Elyse Destout, Owner**
Photography by Elyse Destout
- James Dion, Employment Program Manager**
Employment Development Department
- Cecilia Espinola, Director**
Santa Cruz County Human Services Department
- Jon Gundersgaard, Senior Technical Recruiter**
Seagate Technology
- Andy Hartmann, Business Manager/Financial Secretary**
IBEW Union, Local 234
- Sean Hebard, Field Representative**
Carpenters Local 505
- Mark Hodges, Director, Regional Occupational Program**
Santa Cruz County Office of Education
- Dave Hood, President**
First Alarm
- Julie Lambert, Director, Finance & Human Resources**
S. Martinelli and Company
- Vicki Miranda, VP Human Resources**
Dominican Hospital
- Rob Morse, Manager**
Pacific Gas and Electric Company
- Rock Pfothenauer, Dean of Instruction, CEED**
Cabrillo College
- Sabra Reyes, HR Director**
New Leaf Community Markets
- Francisco Rodriguez, President**
PVFT Union, Local 1936
- Howard Sherer, Chief Executive**
Hutton Sherer Marketing
- William Tysseling, Executive Director**
Santa Cruz Area Chamber of Commerce
- Andrew Van Valer, Owner**
SlingShot SV

DIRECTOR:
 Andrew Stone

- I. Call to Order/Welcome 7**
- II. Approval of Agenda 8**
- III. Public Comment 9**
- IV. Approval of Minutes from May 20, 2015 meeting..... 2-6**
- V. Administration 7**
 - 1. Dashboard 7
 - 2. WIOA PY15/16 Budget (Adult, Dislocated Worker, Youth & Rapid Response) (Action) 8-9
 - 3. WIOA Report (Action) 10-11
 - 4. Regional Project (Action) 12-13
 - 5. Strategic Plan Report (Action) 14-15
 - 6. Meeting Format..... 16
- VI. Chairperson’s Report..... 17**
- VII. Adjournment**

**Next Meeting: Executive Committee Meeting
 Wednesday, October 7, 2015 @ 8:30 AM
 1000 Emeline Ave
 Santa Cruz, CA 95062**

**Workforce Investment Board Meeting
 Wednesday, October 28, 2015
 Simpkins Swim Center
 979 17th Ave., Santa Cruz, CA 95062**

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefit of the services, programs, or activities. This meeting is located in an accessible facility. If you are a person with a disability and require special assistance in order to participate in the meeting, please call (831) 763-8900 (TDD Number 454-2123) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those affected, please attend the meeting smoke and scent free.



**Workforce Investment Board
Executive Committee
1000 Emeline Ave., Santa Cruz
Wednesday, May 20, 2015 @ 8:30 am**

18 W. Beach Street
Watsonville, CA 95076
(831) 454-4873
www.santacruzwb.com

MEMBERS:

Ron Slack, Chair
Fine Print Graphic Design
Carol Siegel, Vice Chair
Santa Cruz Seaside Company
Alan Aman, Chief Operating Officer
PAMF Santa Cruz
Alia Ayyad, Director
Center for Employment Training
Diane Berry-Wahner, Supervisor
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New Leaf Community Markets
Francisco Rodriguez, President
PVFT Union, Local 1936
Howard Sherer, Chief Executive
Hutton Sherer Marketing
William Tysseling, Executive Director
Santa Cruz Area Chamber of Commerce
Andy Van Valer, Owner
SlingshotsV

Director:
Andy Stone

The Chair called the meeting to order at 8:31 am.

Committee Members in Attendance

Cheney, Jack	CFO, Wonderfully Raw Gourmet
Destout, Elyse	Owner, Photography by Elyse Destout
Morse, Rob	Manager, Pacific Gas & Electric Co
Sherer, Howard	Chief Executive, Hutton-Sherer Marketing
Siegel, Carol, <i>Vice Chair</i>	Employment Mgr., SC Seaside Co.
Slack, Ron, <i>Chair</i>	Fine Print Graphic Design

Staff in Attendance

Stone, Andy	WIB Director
Paz-Nethercutt, Sara	WIB Sr. Analyst
Gazza, Laurel	WIB Office Coordinator

Guests

No guests were present

Subject: Welcome

Discussion: Chair Ron Slack called the meeting to order at 8:31 a.m. and welcomed members and staff.

Subject: Public Comment

Discussion: Elyse Destout made an announcement regarding the 5th Annual Youth Day event.

Subject: Director's Report

Discussion: Director Andy Stone introduced himself to committee members Rob Morse and Jack Cheney who were not present at the last committee meeting, and each gave a brief overview of their qualifications.

Subject: Chair's Report

Discussion: Ron Slack thanked everyone for attending.

Subject: Approval of April 8, 2015 Minutes

Discussion: Chair Ron Slack called for the April 8, 2015 minutes to be approved.

Action: Approval of April 8, 2015 Minutes

Status: Motion to Approve: Carol Siegel
Motion Seconded: Elyse Destout
Abstentions: None
Committee Action: All in favor, Minutes approved.

Subject: Consent Items C.1 through C.4

- C.1 WIA PY 2014-15 3rd quarter Fiscal Operations and Performance Update
- C.2 WIB PY 2014-15 Monitoring Reports on WIA Youth Services-COE, FTTW, SBDC, and Goodwill Central Coast (Shoreline)
- C.3 WIA Adult & Dislocated Worker Services Contract Procurement for PY 2015-16
- C.4 State Monitoring Report, Fiscal and Procurement PY 14/15

Action: Reviewed and Approved Consent Agenda Items C.1 – C.4

Status: Motion to Approve: Howard Sherer
Motion Seconded: Jack Cheney
Abstentions: None
Committee Action: All in favor, Motion passed.

Subject: Discussion and Action Items D.1 through D.6

D.1 Report on Workforce Innovation and Opportunity Act (WIOA)

Recommendation and Action:

- ***Discuss and approve the Report on Workforce Innovation and Opportunity Act (WIOA)***

Discussion: Several changes related to the upcoming WIOA transition were discussed, including Youth funding changes regarding expenditures for Out of School Youth going to 75%, which is a change from current 70% expenditure. Director has had a chance to review Youth program and discussions are beginning to look at program for next year. WIB Board composition was also discussed, and Director Andy Stone recommended at smaller board size. Committee members suggested looking at past attendance and participation/engagement of members at a future meeting. **Note:** There is a **correction** to the Agenda Item D.1, Recent Development item #5: "Proposed Central Coast Region

includes **Monterey, San Benito, Santa Cruz, San Luis Obispo and Santa Barbara counties**".

Status: Motion to Approve: Rob Morse
Motion Seconded: Carol Siegel
Abstentions: None
Committee Action: All in favor, motion passed.

D.2 Review and Approve Draft 2015-16 WIB Full Board and Subcommittee meeting calendar.

Recommendation and Action:

- ***Approve the 2015-16 WIB Meeting Calendar***

Discussion: The Committee members reviewed the proposed 2015-16 WIB Full Board and Subcommittee meeting calendar. Rob Morse inquired into the number of times the Business Services Committee meets per year (2) compared to the 3 times a year that other committees and full board meets. Committee Chair Ron Slack responded by saying that each committee can schedule special meetings. Some committee members wanted to revisit the date scheduled for the June Full Board meeting, as it falls at time of year when some members are likely to be out.

Status: Motion to Approve: Rob Morse
Motion Seconded: Elyse Destout
Abstentions: None
Committee Action: All in favor, motion passed.

D.3 Report on Nominations for Chairs/Co-Chairs

Recommendation and Action:

- Director Andy Stone reported on the nominations

Discussion: It was noted that Elyse Destout will move to Chair of the Youth Council next year, now that Bob Williamson has resigned from the Youth Council and the Board. Andy Hartmann will be moving to Youth Council Vice-Chair. WIB Chair Ron Slack noted that he appreciated member Howard Sherer's participation in the rotations.

Status: Motion to Approve: Howard Sherer
Motion Seconded: Rob Morse
Abstentions: None
Committee Action: All in favor, motion passed.

D.4 June 2015 WIB meeting planning

Recommendation and Action:

- *Develop WIB meeting agenda outline*

Discussion: Director Andy Stone determined that items such as WIOA transition, and Regional Planning and how it will affect the current local regions, will be discussed at the next board meeting. Howard Sherer mentioned that he would not be at the upcoming June 3rd Full Board meeting and Chair Ron Slack asked that someone present nominations for new board and committee chairs in Howard's absence.

Status:	Motion to Approve:	Rob Morse
	Motion Seconded:	Jack Cheney
	Abstentions:	None
	Committee Action:	All in favor, motion passed.

D.5 Discuss & Approve 2015-16 WIA Budget Operations Plan

Recommendation and Action:

Discussion: Andy Stone explained that the 2015-16 Budget detailed in the meeting agenda packet is a placeholder budget, and stated that final numbers had just come in detailing that the budget will have approximately \$45,000 more than last year. Andy also explained the Proposition 39 Pre Apprenticeship Grant at Carol Siegel's request.

Status:	Motion to Approve:	Carol Siegel
	Motion Seconded:	Jack Cheney
	Abstentions:	None
	Committee Action:	All in favor, motion passed.

D.6 Discuss Future Board Meeting format

Recommendation and Action:

Discussion: Ron Slack suggested that each committee bring something to each full board meeting regarding what each individual committee is working on. Board members have indicated that they are interested in more presentations and breakout groups. Andy gave a broad overview of how to keep the board more engaged and to have members stop focusing solely on the WIA/Federal laws and regulations and focus more on things here locally. Other members discussed and were in favor of connecting what the WIB does with success stories from the various programs it oversees and supports. It was suggested that Ellen Murtha of Goodwill Central Coast let the board know what she says when she goes out to businesses, and how she describes the board and what the WIB does.

Status: No Vote taken on this item.

Subject: Information / Announcement Items I.1

I.1 Labor Market Information

Recommendation and Action: *No action taken*

Discussion: The committee briefly discussed the comparisons between last month's unemployment numbers and this month.

Status: N/A

I.2 Rapid Response and Early Alert Activities

Recommendation and Action: *No action taken*

Discussion: The item was not discussed.

Status: N/A

Meeting adjourned at 10:00 am

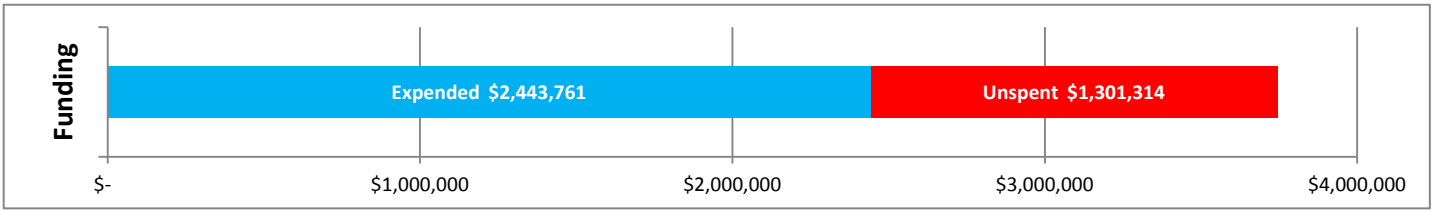
Next Meeting: Workforce Investment Board
Wednesday, June 3rd, 2015 @ 8:30 am
Simpkins Family Swim Center
979 17th Ave., Santa Cruz, CA 95062

V.1 Dashboard

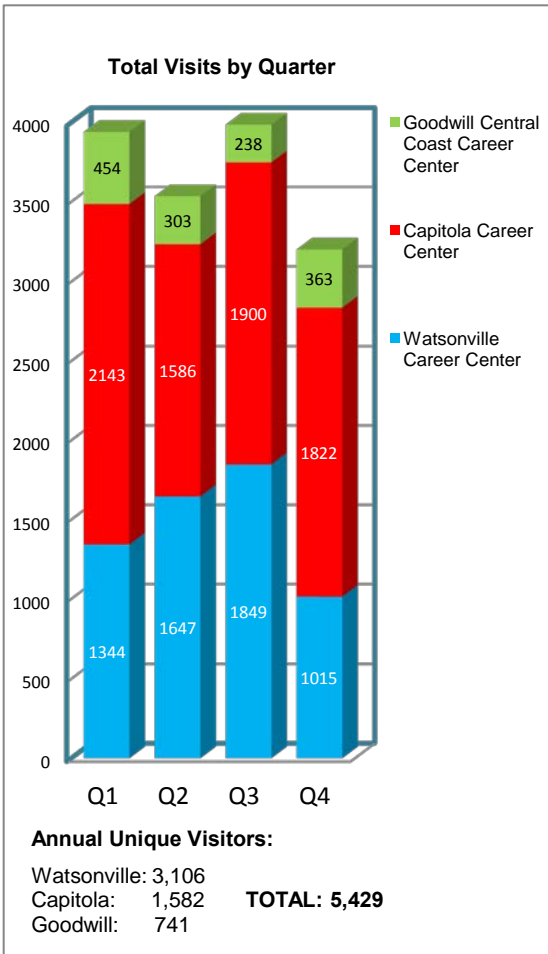


April 1, 2015 - June 30, 2015

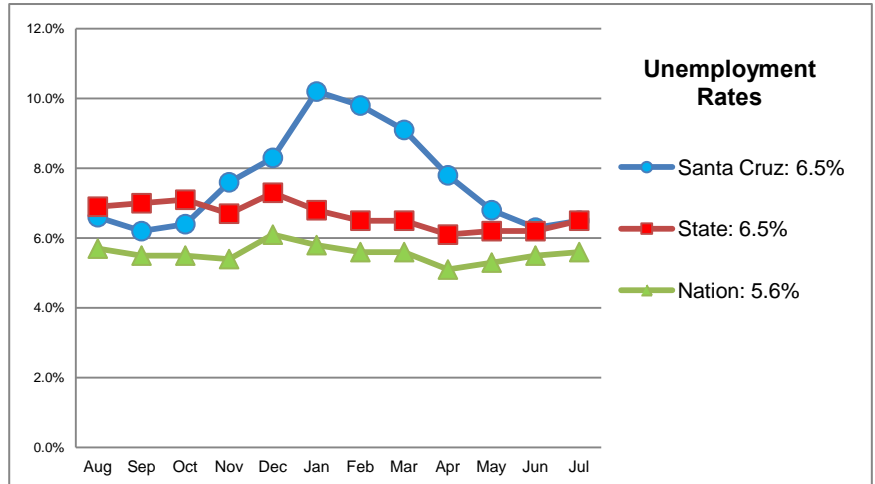
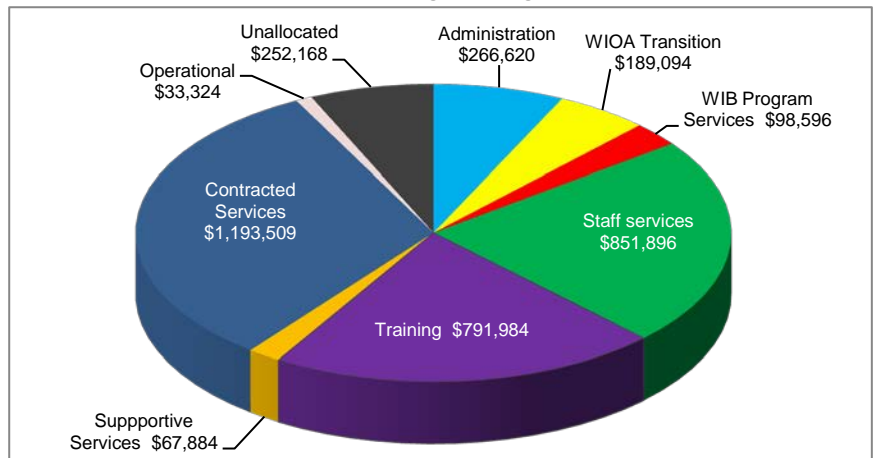
PY 14/15 Budget: \$3,745,075



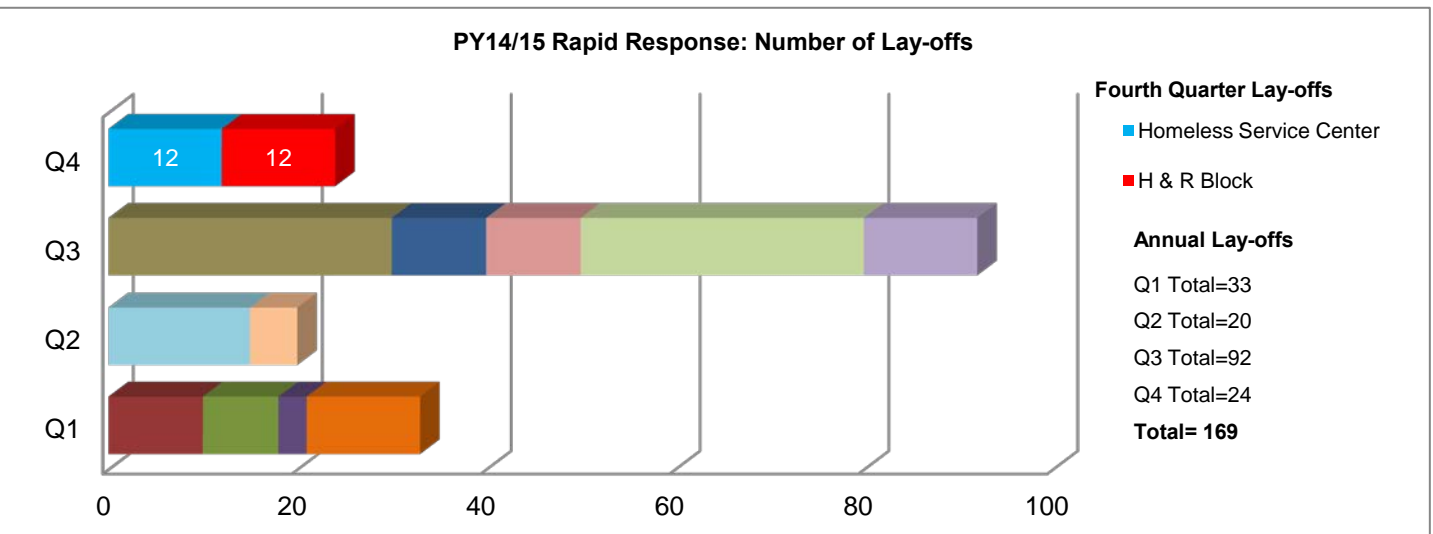
PY 14/15 Jobseeker Visits



PY 14/15 Budget Categories



PY14/15 Rapid Response: Number of Lay-offs





Action Consent Information Discussion

V.2 WIOA PY15/16 Budget

COMMITTEE: Executive Committee	MEETING DATE: September 16, 2015
STAFF NAME: Andy Stone, WIB Director; Sara Paz-Nethercutt, Sr. Analyst	

SUMMARY:

As is customary practice after the prior fiscal year books are closed, the carry-in unexpended funds are brought into the current program year's (PY) budget. Since Employment Development Department (EDD) had not yet released the 2015-16 WIOA allocation, a proposed placeholder budget (\$2,758,702) using last year's budget was approved by your Board on June 3, 2015.

Since the June 3rd meeting, EDD has released the PY 15/16 allocations (\$2,804,880) and the final carry-in funds (\$899,823) have been calculated. The total PY 15-16 allocation at \$3,885,991 is a 3.7% increase from the previous year's budget allocation.

Approved Contracts

As authorized by the WIB and the County Board of Supervisors, WIOA service contracts will be negotiated and approved by the County Board of Supervisors (BOS) with:

- Cabrillo College Student Resource & Support Network (SRSN) formerly Fast Track to Work (FTTW) to support WIOA participants who chose Cabrillo College for training.
- Cabrillo College Central Coast Small Business Development Center (SBDC) for Employee Retention/Layoff Aversion services
- Santa Cruz County Office of Education (COE) operates the WIA Youth Services Sueños Program.
- Goodwill Central Coast for WIOA program services, including on-the job training and business services was previously approved by your board and the BOS in June 2015.

WIB Staff will include the following:

- WIB Director, 1.0 FTE
- Sr. Human Services Analyst, 2.0 FTE
- Sr. Employment Training Specialist, 1.0 FTE
- Typist Clerk III, 1.5 FTE

Attachment(s)

SUGGESTED MOTION: (if applicable)

I move to approve Final PY 2015-16 WIOA Budget with final Carry-In from 2014-15 for the formula WIOA Adult, Dislocated Worker (DW), Rapid Response, and Youth programs; authorize WIB Director to adjust contract funding levels using carry-in funds; and authorize the WIB Director to determine how best to use unallocated funds and allocated funds if not fully expended to meet program goals and report on any changes to the Executive Committee.

COMMITTEE DATE 08/26/15	COMMITTEE APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
BOARD DATE	BOARD APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:

WORKFORCE INVESTMENT ACT: FY 14/15 and FY 15/16 Budget Comparison

Prepared: 8/13/2015

FY 14/15 Proposed Budget (Includes Projected Carry-In*)

FY 15/16 Proposed Budget (Includes Projected Carry-In*)

FY 14/15 AUTHORIZED BUDGET	FY 14/15 ADULT	FY 14/15 DW	FY 14/15 YOUTH	FY 14/15 RR	FY 14/15 FORMULA	% to Total
WIB Services						
Administration	74,429	96,441	95,751		266,621	7.1%
Program Services	58,708	79,597	51,784	111,835	301,924	8.1%
Unobligated Funds	117,085	135,083			252,168	6.7%
Contracts	128,162	160,037	862,355	75,872	1,226,426	32.7%
Subtotal	378,384	471,158	1,009,890	187,707	2,047,139	54.7%
WFSCC Operations						
Career Center Operations	394,817	443,334	-		838,151	22.4%
Training-OJT	364,189	427,795	-		791,984	21.1%
Supportive Services	31,216	36,668	-		67,884	4.0%
Subtotal	790,222	907,797	-	-	1,698,019	45.3%
TOTAL	1,168,606	1,378,955	1,009,890	187,707	3,745,158	100.0%
	31.2%	36.8%	27.0%	5.0%	100.0%	

FY 15/16 ADULT	Trng %	FY 15/16 DW	Trng %	FY 15/16 YOUTH	FY 15/16 RR	FY 15/16 FORMULA	% of Total	15/16 v 14/15 DIFF
84,400		99,525		96,563		280,488	7.2%	13,867
77,503		168,509			109,484	355,496	9.1%	53,572
118,160		139,335				257,495	6.6%	5,327
370,074		370,046		951,676	76,788	1,768,584	45.5%	542,158
650,137		777,415		1,048,239	186,272	2,662,063	68.5%	614,924
96,237		96,237				192,474	5.0%	(645,677)
440,413	###	509,609	36%			950,023	24.4%	158,039
37,750		43,681				81,431	2.1%	13,547
574,400		649,527		-	-	1,223,928	31.5%	(474,091)
1,224,537		1,426,942		1,048,239	186,272	3,885,991	100.0%	140,833
	31.5%	36.7%		27.0%	4.8%	100.0%		

*Final Carry-In to FY 14/15 was determined in August 2014, after year-end close and completion of the 4th quarter County Expense Claim.

Adult	\$332,285
DW	\$414,080
Youth	\$52,384
RR	\$13,324
Total	\$812,073

*Final Carry-In to FY 15/16 will be determined in August 2015, after year-end close and completion of the 4th quarter County Expense Claim. Carry-in used for budget calculations includes:

Adult	\$380,540
DW	\$431,690
Youth	\$75,621
RR	\$11,972
Total	\$899,823

FY 14/15 FORMULA					
CONTRACT STATUS	ADULT	DW	YOUTH	RR	TOTAL
Geographic Solutions VCC	6,484	6,484	6,484		19,452
Cabrillo College, SRSN (FT2V)	37,500	37,500	-		75,000
Cabrillo College, SBDC				44,000	44,000
Shoreline, OJT & Career Cent	50,000	81,875	-		131,875
Shoreline, Bus. Svcs	24,000	24,000		24,000	72,000
SCCOE Youth Services	-	-	850,000		850,000
Various PO's	10,178	10,178	5,871	7,872	34,099
	128,162	160,037	862,355	75,872	1,226,426

FY 15/16 FORMULA					15/16 v 14/15
ADULT	DW	YOUTH	RR	TOTAL	DIFF
6,484	6,484	6,484		19,452	-
37,500	37,500			75,000	-
			44,000	44,000	-
198,158	198,158			396,316	264,441
89,342	89,342		25,000	203,684	131,684
		915,000		915,000	65,000
38,590	38,562	30,192	7,788	115,132	81,033
370,074	370,046	951,676	76,788	1,768,584	542,158



Action Consent Information Discussion

V.3 WIOA Report

COMMITTEE: Executive Committee	MEETING DATE: September 16, 2015
STAFF NAME: Andy Stone, WIB Director; Teresita Hinojosa, Sr. Analyst	

SUMMARY:

- A. On July 1, 2015, Goodwill Central Coast began providing case management services for Adults and Dislocated Workers in Santa Cruz County. To help ensure a smooth transition, the WIB staff developed and provided a comprehensive training for Goodwill's new team.

- B. On June 3, 2015, the Workforce Investment Board approved the creation of a smaller twenty-five member Workforce Development Board (WDB) and tasked the Executive Committee with developing recommendations for the new WDB's composition. Attached, for your review and comment is a WDB composition worksheet. Based on the Committee's feedback, staff will prepare a recommendation for approval at the October 7 Executive Committee Meeting.

Attachment(s)

SUGGESTED MOTION: (if applicable)

I move to approve the new proposed composition of the Workforce Development Board and to forward to the WIB board for approval.

COMMITTEE DATE 08/26/15	COMMITTEE APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
BOARD DATE	BOARD APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:



New Workforce Development Board Composition Under WIOA

Category (# required)	Current Board	New Board
Total Members	41	25
Local Business (13) (min 51%)	22	13
Governmental and Economic Development Agency (1)	2	1
Labor & Pre-Apprenticeship (4) (min 15-20%)	5	4
Higher Education (1)	1	1
Adult Educational Entities (1)	2	1
Vocational Rehab (1)	1	1
Wagner-Peyser (EDD) (1)	1	1
CBOs that serve displaced workers, youth, veterans or disabled (optional)	1	
Community Services Block Grant (optional)	1	
Educational Agencies (optional)	0	
Migrant and Seasonal Farmworkers (optional)	1	
Older Worker Program (optional)	1	
Philanthropic Organizations (optional)	1	
Transportation, Housing, TANF Services (optional)	1	
Local Board of Supervisors Government (optional)	1	
Subtotal	41	22
Available	-	3
Local Business Percentage (required to be majority of 51%)	53.7%	59%
Labor/CBO Percentage (at least 15% labor and at least 20% combined)	14.6%	18.2%



Action Consent Information Discussion

V.4 Regional Project

COMMITTEE: Executive Committee	MEETING DATE: September 16, 2015
STAFF NAME: Andy Stone, WIB Director; Teresita Hinojosa, Sr. Analyst	

SUMMARY:

On June 3, 2015, the Workforce Investment Board engaged in a break-out session to discuss opportunities for Santa Cruz County to partner with its Central Coast partners (Santa Barbara, San Luis Obispo and Monterey counties). Participants identified key values and proposed multiple regional initiatives. The Executive Committee has been tasked with reviewing the break-out discussion results (attached) and recommending the selection of projects for development and implementation at the October 28, 2015 Workforce Investment Board Meeting.

Attachment(s)

SUGGESTED MOTION: (if applicable)

I move to recommend that the Workforce Investment Board adopt the following regional project(s) for development and implementation:

COMMITTEE DATE 08/26/15	COMMITTEE APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
BOARD DATE	BOARD APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:

WIB Board Meeting 6-3-15 Break Out Discussion Results

Agenda Item: How might the Santa Cruz County Workforce Investment Board better collaborate with its partners to improve the regional workforce?

Table 1

Table 2

Table 3

<p>Clearing House</p> <ul style="list-style-type: none"> • Workplace learning • 2nd Ed Employment opps. • Win-win Employer/Student (opportunity to build relationships) experience credit earned • More internship opportunities <p>Take low-skill students to “high-skill” students – get into business. Programs to develop students</p> <p>Expand our Clearing Houses to go regionally:</p> <ul style="list-style-type: none"> • Industry segment partnerships for training to develop skills and identify skills. 	<p>Focus on Industry Sectors</p> <p>Sectors:</p> <ul style="list-style-type: none"> • Ag/Tech/ed. Intersection • Hospitality Tourism • Government • Office workers • Environmental • Remitting from cap and trade increasing investments in environmental technologies. • Entrepreneurship/small business development. <p>Build on Existing partnerships</p> <ul style="list-style-type: none"> • Labor partnership in the trades <p>Regional Analysis of LMI</p> <p>Importance of sustainable/family supporting career paths.</p>	<p>Build relationships with other WIBs Profiles, Services</p> <ul style="list-style-type: none"> • Build relationships • Assessment of infrastructure • Develop natural regional relations
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Action Consent Information Discussion

V.5 Strategic Plan Report

COMMITTEE: Executive Committee	MEETING DATE: September 16, 2015
STAFF NAME: Andy Stone, WIB Director; Teresa Carrillo, Senior Employment & Training Specialist	

SUMMARY:

On June 4, 2014 the WIB adopted the WIB Strategic Plan for Program Years (PY) 2014-17, At that time the WIB also approved the WIB Director's PY 2014-15 Operational Plan which lays out the specific actions for the program year designed to ensure that the Strategic Plan's goals are met. The attached scorecard represents the PY 2014-15 outcomes for the goals and action steps that deal with board governance and have specific Executive Committee oversight.

Both the Strategic Plan and the WIB Director's Operational Plan incorporate the 2014-17 Strategic Goals referenced below.

2014-2017 Strategic Goals for Workforce Santa Cruz County

Goal 1: Increase effectiveness of local and regional workforce development system to better meet job seekers, business and community needs

Goal 2: Align workforce development strategies to support local economic development

Goal 3: Develop strategic relationships with educators, employers and community partners to:

- Increase the skill levels of youth and adult job seekers, and
- Create opportunities for employment, career mobility, and self-sufficiency

Goal 4: Increase Board (WIB) Effectiveness

Attachment(s)

SUGGESTED MOTION: (if applicable)

I move to accept the WIB Strategic Plan Status Report as presented.

COMMITTEE DATE 08/26/15	COMMITTEE APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
BOARD DATE	BOARD APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:

**V.5 Attachment
STRATEGIC PLAN STATUS REPORT PY 2014-2015
Q4 - 6/30/2015**

	<i>Benchmark (2013-14)</i>	<i>2014-15 Target</i>	<i>2014-15 Operational Goals to meet Target</i>	<i>YTD</i>
Board Effectiveness				
4.1 Examine Board and Committee Structure to ensure Board is as effective as possible.	Current Board and Committee Structure	In 2014-15: Assess current structure; reorganize as needed	<ul style="list-style-type: none"> • Assess committee structure, membership, and role for more efficiencies and effectiveness, if needed due to budget and time limitations. 	Consider options for Board and Committee structure under WIOA (started in April 2015)
4.2 Review WIB's Oversight function for effectiveness and efficiency	Annual WIA fiscal oversight; State monitoring	Review functions and update as needed, guide WIOA Implementation	<ul style="list-style-type: none"> • Assess as needed and report to Executive Committee. 	Included WIOA implementation as a standing agenda item in all Board and Committee Agendas
4.3 Review Board's Policies and Procedures for effectiveness and to be sure they are up to date	Current policies and procedures.	In 2014-15: Assess policies; update as needed	<ul style="list-style-type: none"> • Assess policies as requested by WIB Director and report to Executive Committee any recommended actions. • Current WIB members assist with growing the WIB's Private Sector membership 	Five policies have been updated in Program Year 2014/15.

Benchmark = beginning of the strategic plan

Target = planned to be at the end of the year

Green on track to meet planned target for the year

Yellow needs to be watched

Red in danger of not meeting target for the year.



Action
 Consent
 Information
 Discussion

V.6 Meeting Format

COMMITTEE: Executive Committee	MEETING DATE: September 16, 2015
STAFF NAME: Andy Stone, WIB Director; Teresita Hinojosa, Sr. Analyst	

SUMMARY:

As part of the Workforce Investment Board's member engagement strategy, the WIB staff has redesigned this committee's meeting packet to be concise and easy to understand. Specific changes include a newly designed dashboard and a single page summary for each agenda item. The purpose of today's discussion is to gather feedback on the format, and make any changes necessary to improve future meeting packets.

Attachment(s)

SUGGESTED MOTION: (if applicable)

COMMITTEE DATE 08/26/15	COMMITTEE APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
BOARD DATE	BOARD APPROVAL: <input type="checkbox"/> Yes <input type="checkbox"/> No Other: