

## Questions and Answers

Drug and Alcohol Testing/Screening RFQ#2018HSD03

**Q: Is it necessary to describe the services we provide?**

**A: Yes** – As per the Submission of Package in Section 9, item B., on page 10, “Qualifications and References (30 Points) - Provide a written narrative that may not be longer than five pages, single-sided, in a font size no smaller than 11 point that describes your organizations qualifications and experience in providing drug and alcohol testing and screening services that corresponds to the scope of work and have produced high quality, and timely deliverables. In addition attach a list of three (3) references. Include the agency name, address, contact name and title, and phone and email contact information.”.

*Respondent’s proposal should be all-inclusive of anything necessary to independently describe the ability to provide the services outlined within the RFQ, as well as include the required specific forms. Any historical documentation is completely unrelated to the Evaluation Criteria for this RFQ, and will not be referenced during consideration of the RFQ response.*